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Approval Agency Head/Designee

Date

Traveler's Signature

Date



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Name: Monica Miller	Fund Nu	mber: 0256/8	3705
Title: Manager, Local Capacity Developmen			ulphur Springs, WV
Division: Community Development	Travel D	ates: July 3, 2	2015
Section: Local Capacity Development		,,	-010
Purpose/Justification: To attend the Greenbrier	Classic on heha	of on the WVCD	DC 411
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Transportation Costs:	Reimbursed	Direct Billed	
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Rail Service			
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Supervisor			Date
Division Director		:	Date
1 7 1 4			Date
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xpected Number of Compensatory Hours t xplanation:	to be Earned	d during this	Travel and
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### Exhibit A

### **Presenting Partner:**

### Week of The Greenbrier Classic:

- One Hundred Fifty (150) week long 18th Skybox Badges
  - o Private corporate hospitality skybox with catered food and beverage, including alcohol, located on the 18th hole
  - o Include full week entry to the following locations: 18th Skybox, Alumni & Benefactor Hospitality Tents and the Grounds of The Greenbrier Classic.
- Fifty (50) Weekly Grounds Badges
  - o Admittance to tournament grounds for the entire week
  - o Complimentary Parking at West Virginia State Fairgrounds
- Two (2) Honorary Observer pass to be used during one competition round
  - o Provides inside the ropes access for (2) guests
  - Date and Time to be scheduled on-site with Greenbrier Classic Representatives
- Invitation to the Founders Only Reception held on Tuesday night of tournament week
  - o Founding Members (with jackets) will be recognized
- Sponsor gift
- Fifty (50) VIP Parking passes valid for the entire week (Monday Sunday)
- Ten (10) Tournament Credentials
  - o One (1) = Mary Jo Thompson (Grounds, 18th Green Skybox)
  - o One (1) = Keith Burdette (Grounds, 18th Green Skybox)
  - o One (1) = Amy Goodwin (Grounds, 18th Green Skybox)
  - o One (1) = No Name (Grounds, 18th Green Skybox, Sneads Champions Club)
  - Six (6) = No Name (Grounds, 18th Green Skybox)
- Thirty (30) Single / Double Occupancy Overnight Accommodations at The Greenbrier arriving on Sunday and departing
  on Sunday of tournament week. Your contract guest room block consists of a variety of different accommodations which
  include main hotel rooms as well as multi-bedroom cottages.
  - o One (1) Spring Row Cottage (State of WV Staff Coordinator / Liaison)
  - One (1) Paradise Row Cottage (Governor)

### Greenbrier Classic Concert Series:

- Fifty (50) LAWN seating tickets to each concert included in the 2015 Greenbrier Classic Concert Series
- One Hundred (100) RESERVED seating tickets to each concert included in the 2015 Greenbrier Classic Concert Series
- Thirty (30) VIP tickets to each concert included in the 2015 Greenbrier Classic Concert Series

### West Virginia Tourism - "West Virginia Wild & Wonderful Center":

- 40' x 50' air conditioned venue located on #17 green of the Old White TPC course
- Venue is "Open to the Public" and the State of West Virginia will be provided the opportunity to brand the interior of the venue
- · Tournament will provide a water dispenser and cups for the guests visiting the venue
- Venue will be named: "West Virginia Wild & Wonderful Center"

### Pro-Am Teams:

- One (1) team in the Monday Pro-Am (3 players)
  - o 12:00pm shotgun start on the Old White TPC
  - o (1) One Monday Pro-Am gift package per player
  - o Award Ceremony following competition
- Two (2) teams in the Wednesday Pro-Am (6 players)
  - Split Tee, Tee Times beginning at 7:00am on the Old White TPC
  - o One (1) Wednesday Pro-Am gift package per player
  - o Award Ceremony following competition
  - Six (6) Invitations for two (2) to the Pairings Party on Tuesday evening
    - Dinner Buffet and Open Bar
    - Team members will participate in a blind drawing for Tee Time, Starting Tee Location and PGATOUR Professional
- One (1) foursome in the 2015 Sam Snead Festival hosted by Sir Nick Faldo
  - o June 7 9, 2015
- One (1) foursome in the 2015 Fall Golf Classic
  - o September 20 22, 2015 (date tentative as of 3.24.15)

### Advertising Branding and Exposure:

- (1) One Full Page Advertisement in The Official Greenbrier Classic Tournament Program
- Volunteer Newsletter Prominent placement of the phrase: "Presented by The State of West Virginia" along with other Presenting Partners in each corporate and volunteer newsletter distributed by the tournament
- The Greenbrier Classic e-Newsletter Prominent placement of the phrase: "Presented by The State of West Virginia" along with other Presenting Partners in each e-Newsletter distributed by the tournament
- Verbal acknowledgement Acknowledge The State of West Virginia as a Presenting Partner of the event during all event functions such as check presentations, dinners, official social gatherings and press conferences as allowed by the PGA TOUR tournament contract
- Tournament entrance sign to display the phrase: "Presented by The State of West Virginia" along with other Presenting Partners
- Locator boards to display the phrase: "Presented by The State of West Virginia" along with other Presenting Partners
- Electronic video boards to display the phrase: "Presented by The State of West Virginia" along with other Presenting Partners in equal rotation with other sponsors during the week
- Tee back signage to display the phrase: "Presented by The State of West Virginia" along with other Presenting Partners if not in television view

### Miscellaneous:

- (1) One team in the Chairman's Cup Tournament (4 players)
  - o Monday following The Greenbrier Classic
  - o 9:00am Shotgun on Old White TPC
  - Breakfast Buffet prior to play
  - o Awards Luncheon following play
- (60) Tickets to Private Concerts at The Greenbrier (private concerts not yet announced as of 3.24.15)
- (10) Ten vouchers redeemable for a future complimentary two-night stay at The Greenbrier\*
- \*Valid through December 22, 2016. All bookings are based upon availability and subject to black out dates.

  Vouchers must be acknowledged at time of booking and presented at check-in.

  Cannot be combined with any other offer. No cash value. Other restrictions may apply.
- Run State provided Tourism/Business Development TV ads on the Hotel's in-house TV channel during the tournament and periodically throughout the year.
- Place a special edition of the State's Wonderful West Virginia magazine in all Greenbrier and Glade Spring hotel rooms during the tournament - and will consider doing so throughout the year
- Consider a cross selling "partnership" with the State Development Office, with the State Development Office being made aware of hotel events and being afforded the opportunity to sponsor certain aspects of groups programs while at the Hotel (i.e., the State sponsoring a reception for a conference/event where they deem it of value to the State and the Hotel gaining the ability to provide potential sponsorship as part of group sales).

### Old White Charities, Inc. HOSPITALITY PURCHASE AGREEMENT

THIS AGREEMENT (this "Agreement") for the purchase of elements listed herein is made and entered into between Old White Charities, Inc. ("OWC") and the party listed below as Purchaser. In consideration of the respective rights and obligations under this Agreement and other valuable consideration, OWC and Purchaser have fully reviewed and agreed to all of the terms and conditions of this Agreement.

fully reviewed and ag	reed to all of the terms and cond	litions of this Agreement.
Tournament:	The Greenbrier Classic	
Location:	The Greenbrier Resort, Whit	e Sulphur Springs, WV
Dates:	June 29 - July 5, 2015	
Purchaser:	The State of West Virginia	
Purchaser Address:	1900 Kanawha Blvd. East Capitol Complex, Bldg. Charleston, WV 25305	6 Room 553
Purchaser Contact:	Mr. Keith Burdette	Phone Number: 304-558-2234
Purchaser Email:	j.keith.burdette@wv.gov	Fax Number: 304-558-1189
1. Inventory:	Purchaser will receive the Inve	ntory listed in <u>Exhibit A</u> .
2. Investment:	\$1,750,000	•
3. Term:	1 year – 2015 with option to ren	new in 2016
A contained in the fo		White Charities, Inc". The Terms and Conditions and Exhibit made a part of this Agreement. Each of the parties hereto has v.
PURCHASER		Old White Charities, Inc.
Ву:	В	y:
Title:	T	itle:
Date of Execution:	Γ	Pate of Execution:

### TERMS AND CONDITIONS

1. <u>PAYMENT TERMS</u>. In In consideration for the Inventory listed in Exhibit A, Purchaser shall pay twenty-five (25%) of the Investment in June 2015, twenty-five (25%) of the Investment in July 2015 and fifty (50%) of the Investment in October 2015. An invoice will be provided for each installment upon execution.

Please remit payment to the following address: Old White Charities, INC 300 West Main St. White Sulphur Springs, WV 24986

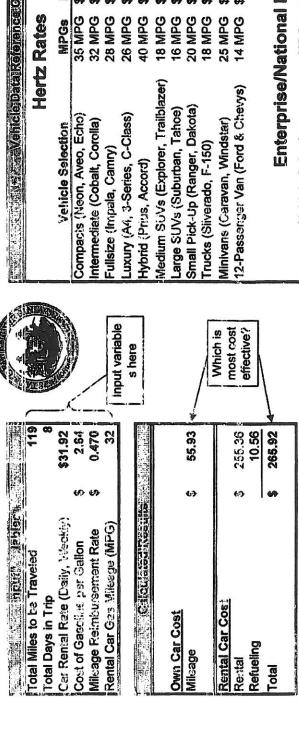
Please return signed contract to:
The Greenbrier Classic
300 West Main St.
White Sulphur Springs, WV 24986
FAX: 304-536-7892 (if faxing, please also mail original)

- 2. <u>DELIVERY OF INVENTORY</u>. OWC shall not be obligated to provide the Inventory until OWC receives the full and timely payment of the Investment from Purchaser in accordance with this Agreement. OWC reserves the right to modify the Location and/or Dates in its sole discretion. OWC will notify Purchaser of any such modification via the address and/or email set forth in this Agreement. Purchaser shall receive the Inventory hereunder at such rescheduled or relocated Tournament. No such modification shall entitle Purchaser to a refund of the Investment.
- 3. FOOD & BEVERAGE. Purchaser acknowledges that the Investment may be exclusive of food and beverage products and services. If food and beverage is included, such inclusion is detailed in <a href="Exhibit A">Exhibit A</a>. Further, food and beverage may be purchased throughout the golf course by Purchaser at an additional cost to Purchaser. In addition, professional caterers, selected by OWC, will be assigned by OWC when applicable. If Purchaser is assigned a caterer by OWC, the applicable caterer shall provide to Purchaser a variety of menu options in exchange for the minimum catering charge. Additional catering charges may apply for other food and beverage services mutually agreed upon by Purchaser and the applicable caterer. Hours of food and beverage service are to be mutually agreed upon by Purchaser and the caterer.
- 4. WEATHER & POLICY. Purchaser acknowledges and agrees that the Investment is nonrefundable and Purchaser shall not be entitled to a refund of any portion of the Investment in the event the Tournament is cancelled, postponed, delayed or rescheduled due to weather, an act of God, state of war, union strike or any other condition beyond the reasonable control of OWC. In the event the Tournament is postponed, delayed or rescheduled due to any of the reasons listed above, Purchaser shall enjoy all rights and privileges listed hereunder at the postponed, delayed or rescheduled Tournament at no additional charge to Purchaser.
- 5. <u>NO LICENSE</u>. Purchaser acknowledges and agrees that (i) this Agreement does not grant Purchaser any right or license to the use of any of OWC or Tournament's trademarks, names or logos and (ii) Purchaser shall not use, in any manner, any of the OWC or Tournament's trademarks, names or logos without OWC's prior written consent. Notwithstanding the foregoing, Purchaser may acquire products (goods, merchandise or other items) bearing the trademarks, names, or logos of the Tournament sourced only from Official Licensees of the OWC.
- **6. PRODUCTS.** Purchaser shall not distribute any goods or merchandise within Purchaser's area without the prior written consent of OWC.
- 7. ADMITTANCE. OWC reserves the right to refuse or revoke the admittance to the Tournament for any person who acts in a disorderly or disruptive manner, as determined by Tournament officials and/or to refuse or revoke the use of any other privileges granted in this Agreement due to such conduct. In such event, Purchaser shall not be entitled to any return or refund of any amounts of the Investment paid to OWC. In addition, credentials contained in the Inventory shall not be conveyed, assigned, sold or otherwise transferred for financial consideration to another person or entity without the prior written consent of OWC. In the event of any such transfer, OWC shall have the right to refuse or revoke the use of any badge, tickets or other privileges provided in the Inventory and Purchaser shall not be entitled to a refund of any part of the Investment.
- 8. <u>NO RESELLING.</u> Purchaser may not resell all or any portion of the Inventory to any person or entity without the prior written consent of OWC.
- 9. MISCELLANEOUS. This Agreement shall be governed by and construed in accordance with the laws of the State of West Virginia. Purchaser may not assign its rights or obligations hereunder without the prior written consent of OWC. No amendment to this Agreement shall be effective unless in writing and executed by all parties.
- 10. PAYMENT DISCLOSURE. Payments by Purchaser hereunder are not tax deductible as a charitable contribution. The Investment may qualify for a 100% deduction as an entertainment expense incurred in connection with a charitable sporting event. Please consult your tax advisor.



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Approve	al Supen	igor/Agency L	Jone	D-4-			\				

# West Virginia Purchasing Division's Vehicle Rental versus Reimbursement Calculator



# WV Gas Prices

Terms of use: The purpose of the Mileage Calculator is to facilitate comparison and discussion. It is not a verified decisionapport system and may not always yield accurate results.

Revised August 16, 2012 Updated August 16, 2012

Hertz Rates	Hertz Rates			
Vehicle Selection	MPGs	Daily	Weekly	Monthly
Compacis (Neon, Aveo, Echo)	35 MPG	\$27.00	\$148.40	\$578.70
Intermediate (Cobalt, Corolla)	32 MPG	\$31.00	\$170.52	\$664.20
Fullsize (Impala, Camry)	<b>28 MPG</b>	\$33.00	\$181.51	\$707.10
Luxury (A4, 3-Series, C-Class)	26 MPG	\$79.00	\$434.49	\$1,692.90
Hybrid (Prus, Accord)	40 MPG	\$39.00	\$269.50	\$1,050.00
Medium SUVs (Explorer, Trailblazer)	<b>18 MPG</b>	\$59.00	\$324.52	\$1,264.20
Large SUVs (Suburban, Tahoe)	16 MPG	\$79.00	\$434.49	\$1,692.90
Small Pick-Up (Ranger, Dakota)	20 MPG	\$79.00	\$434.49	\$1,692.90
Trucks (Siiverado, F-150)	<b>18 MPG</b>	\$99.00	\$544.53	\$2,121.30
Minivans (Caravan, Windstar)	<b>25 MPG</b>	\$54.00	\$324.52	\$1,264.20
12-Passerger Van (Ford & Chevys)	14 MPG	\$74.00	\$434.49	\$1,692.90
Enterprise/National Rates	lational	Rate	Ø	
Vehicle Selection	MPGs	Daily	Weekly	Monthly
Compacts (Neon, Aveo, Echo)	35 MPG	\$30.09	\$150.45	\$601.80
Intermediate (Cobalt, Corolla)	32 MPG	\$31.92	\$159.60	\$638.40
Fullsize (Impala, Camry)	<b>28 MPG</b>	\$34.41	\$172.05	\$688.20
Luxury (A4, 3-Series, C-Class)	26 MPG	\$57.00	\$285.00	\$1,140.00
Hybrid (Prius, Accord)	40 MPG	\$45.54	\$227.70	\$910.80
Medium SUVs (Explorer, Trailblazer)	<b>18 MPG</b>	\$50.60	\$253.00	\$1,012.00
Large SUVs (Suburban, Tahoe)	16 MPG	\$81.36	\$406.80	\$1,627.20
Small Pick-Up (Ranger, Dakota)	20 MPG	\$47.00	\$235.00	\$940.00
Trucks (Silverado, F-150)	18 MPG	\$51.00	\$255.00	\$1,020.00
Minivans (Caravan, Windstar)	25 MPG	\$51.65	\$258.25	\$1,033.00
12-Passenger Van (Ford & Chevys)	14 MPG	\$97.00	\$485.00	\$1,940.00

<sup>\*\*</sup> There may be additional costs associated with car rentals that could affect your decision. For a list of these costs and their conditions, please refer to the most recent version of the CRENTAL statewide contract, located on the West Virginia Purchasing Division's website.

# West Virginia Purchasing Division's

# Vehicle Rental versus Reimbursement Calculator

			TILGS Daily Weekly	35 MPG \$27.00 \$148.40	\$31.00 \$170.52	\$33.00 \$181.51	379.00 \$434.49	\$39.00 \$269.50	\$59.00 \$324.52	379.00 \$434.49	79.00 \$434.49	\$99.00 \$544.53	\$54.00 \$324.52	\$74.00 \$434.49		ates	Delle Marchin
kəferən ce <u>l</u> Gh	Hertz Rates	9000	alr'es D	35 MPG \$2	32 MPG \$3	28 WFG \$3	26 MPG \$7	40 51FG \$3	18 MPG \$5	16 MPG \$7	20 MPG \$7	18 MPG \$9	25 MPG \$5	14 MPG \$7		lational R	0 0001
The second of th	Hert		Collocate Solo	Compedia (Naon, Aveo, Echo)	Intermediate (Cobalt, Corolla)	Fullsize (Injuria, Carnry)	Luxury (A4, 3-Series, C-Class)	Hybrid (Pries, Accord)	Medium SUVs (Explorer, Trailblazer)	Large SUV's (Suburban, Tehoe)	Small Pick Up (Ranger, Dekota)	Trucks (Silverado, F-150)	Minivans (Caravan, Windstar)	12-Pascerger Van (Ford & Cherys)	200 0000	Enterprise/National Rates	
	画とのいます(				/ <sup>/</sup>	a clade and a second	mout variables	201					Which is	most cost	CHECKING	Ţ	
	119	80 (	\$31.92	20.00	0.575	23					58.43			256.36	12.07	267.43	
THE THE PERSON OF THE PERSON O	Total Miles to be Traveled	otal Days in Trip	Can Rental Rate (Dasy, National)	Cost of Gascaler per Callon 5	Wileage Reinfurgment Rate \$	Rental Car Gas Mileage (MPG)		TANDED COORDER RECIPIED		Own Car Coet	43		Rental Car Cos:	63	Đ.	•	
	Total M	otal Di	Tel Re	Cost of	Mileage	Rental (				Own Ca	Milege	)	Rental	Rental	Refueling	Total	

\$1,692.90

\$1,264.20 \$1,692.90

\$664.20 \$707.10 \$1,692.90 \$1,050.00 \$1,264.20 \$1,692.90

Monthly

# WV Gas Prices

Terms of use: The purpose of the Wilcays support system and may not always yield Calculator is to facilitate comparison and discussion. It is not a verified decisionaccurate results.

Revised August 16, 2012 Updated August 16, 2012

Enterprise/National Rates	Vational	Rate	<i>(</i> A	
Vehicle Selection	MPGs	Daily	Weekly	Daily Weekly Monthly
Compacts (Neon, Aveo, Echo)	35 MPG \$30.09 \$150.45	\$30.09	\$150.45	\$601.80
Intermediate (Cobalt, Corolla)	32 MPG	\$31.92	\$31.92 \$159.60	\$638.40
Fullsize (Irapela, Camry)	28 MPG	\$34.41	\$34.41 \$172.05	\$688.20
Luxuny (A4, 3-Series, C-Class)	26 MPG	\$57.00	\$285.00	\$1,140.00
Hybrid (Prius, Accord)	40 MPG	\$45.54	\$227.70	\$910.80
Medium SUVs (Explorer, Trailblazer)	18 MPG	\$50.60		\$253.00 \$1,012.00
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Trucks (Silverado, F-150)	<b>18 MPG</b>	\$51.00		\$255.00 \$1,020.00
Minivans (Caravan, Windstar)	<b>25 MPG</b>	\$51.65	\$258.25	\$1,033.00
12-Passenger Van (Ford & Chevys)	14 MPG	\$97.00	\$97.00 \$485.00	\$1,940.00

<sup>\*\*</sup> There may be additional costs associated with car rentals that could affect your decision. For a list of these costs and their conditions, please refer to the most recent version of the CRENTAL statewide contract, located on the West Virginia Purchasing Division's website.



Name: M	lary Jo Thon	rpson			- 1	Title: C	Director		OASIS Ve	ndor No: 11	8679		
Address:			<b>5</b>						Date: Ma	rch 19-20 ,	2015		
City/State	8/6/		1			Headq	uarters	The same	Normal Wo	ork Hours:	8:30 am - 5:00	pm	
Departme	ent: W			n: Commu	nity De	velopm	ent		Section:	-512			
Purpose:	To attend	prepa	re for the St	ate's spons	orship	at the C	reenbrier Class	ic.					
DATE			OUT				AMOUNT	AJD.	CAR	**EALC	LODONG	OTUED	
3/19/15	8:30 am		harleston, V	/STATE . :		MILES 122		AIR	RENTAL	MEALS \$34.50	LODGING	OTHER	* TOTAL
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Approv	al Superviso	i/Dep	artment He	ad	Date	-	U	Approva	Agency Hea	u Designee		,	Pale



Name: Mary Jo Thompson	OASIS Vand	lor#: 118679	
Title: Director			Fund #: 0256
Division: Community Development			r Springs, WV
Section: Administration	Travel Dates	: March 19-2	0, 2015
10000000000000000000000000000000000000		Dah 0101	0/15, 8:30 a.m.; 0/15, 5:00 p.m.
Purpose/Justification: To prepare the state's	sponsorship	at the Greenh	rier Classic
PRIVATELY-OWNED VEHICLES (DOV	el CHOILD	AMINARIO	ACCE DAMAGE A
		##	MRIDSEMENT FOR A
POV IS LESS THAN THE COST OF A	RENTAL CA	R.	IMBOKSEMENT FOR A
Estimated Co	sts (Comple	te all that A	only)
Transportation Costs:	Reimbursed	Direct Billed	Comments/Notes
Commercial Air Carrier ( )			
Charter Aircraft Rail Service		Control of the State	
Personal Vehicle(244 rounding miles @3.47)			The state of the s
TaxivGround Transportation	3014:68		
Other Transportation	S. W. Marrier		
Commercial	Section Control of the Control		
Parking ( )			
Registration  Master Card Master Card Advance			
VISA X OtherCash Advance			S. L. Carlotton
Lodging Cost: 0 nights at \$ (+\$ total tax/fees)			
Lodging (Facility):			
Meals (\$34.50 x 2 travel days)	000.00	147000000	Family:home
Other:	\$69.00		
Other:			
TOTAL	BANK TERCES		
TOTAL			\$183.63
Requested by:			3.30.03
			3-16-2015
Travelet	•	•	Date
Approved by:			
Supervisor		_	<del></del>
Cuper visor			Date
Division Director		_	
			Date
Hour ander	<u>-</u>		2/10/1
Cabinet Secretary		-	3/11/10
			Dake



Name:	Mary Jo	Thomps	son			Title: D	irector		OASIS Ve	ndor No: 11	8679	april and a second	
Addres	s:							700	Date: Ap	ril 9, 2015			
City/St	ate/Z					Headqu	uarters: Aark	eston			3:30 am - 5:00	pm	
Depart	ment:	WVDO	OIVIS	on: Comm	unity (	Developme	ent		Section:				-
Purpos	e: To at	tend me	etings to pre	pare for the	State's	s sponsors	ship at the Gre	enbrier Cla	assic.		7 1408		
DEN					100				CAR	57 S. H. 117 Y.		N ROMANIA	No. of Contra
DATE 4/9/15		IME 0 am -	Charleston,	Y/STATE		MILES	AMOUNT	AIR	RENTAL	MEALS	LODGING	OTHER*	TOTAL
	5:00	0 pm	Lewisburg,	w		122	\$57.34			\$			\$57.3
4/9/15		0 am - 0 pm	Lewisburg, Charleston,	WV to		122	\$57.34						\$57.3
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itiës, are ti penses rej	rug, accura	ate and a	were in connection and do a impersed from	not reflect any	gosts	pr	THE BUILD OF EX	uense are i	waschable and	COMPANANT N	Travel Expense the assigned d	selles of the to	
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Approva	I Supervi	isor/Dep	artment Hea	d D	ate	<del>7.</del> 4	_		Jones I I Galdic	Caldiled	, /	Date	

### MEMORANDUM

TO:

Diana Spence, Director

Human Resources, Commerce

FROM:

Mary Jo Thompson, Director

Community Development Division

West Virginia Development Office

RE:

Explanation of Change to Date of Intended Travel

DATE:

April 10, 2015

Due to illness on 4/8/2015, travel had to be postponed until the following day, 4/9/2015. The pre-approved Travel Authorization shows 4/8/15 as the date of travel; the Travel Settlement shows 4/9/15 as the date of travel. The expense incurred is the same.

Thank you.



			3
Name: Mary Jo Thompson	OASIS Vend	lor#: 118679	Pound the COST
Title: Director			Fund #: 0256 r Springs, WV
Division: Community Development	Travel Dates	: April 8, 201	Springs, VVV
Section: Administration	Travel Times	Depart 4/8/	45 7.00
Duman II II	······································	Return 4/8/	15, 7:00 a.m.; 15, 5:00 p.m.
Purpose/Justification: To prepare the state's	sponsorship	at the 0 1	
INVALENTANCE VEHICLES VEVI	-1 6116111 5		
VEHICLE IS NOT AVAILABLE OR THE POV IS LESS THAN THE COST OF A R	COST OF N	MILEAGE RE	IMBURSEMENT FOR A
Transportation Costs:	sts (Comple	te all that Ap	oply)
Commercial Air Carrier	Kelmbursed	Direct Billed	Comments/Notes
Chantel Alicraft Rail Service	Property and a same to be a		
Rail Service	国で考えた。強烈的	P. Carrier Toler	18. 2. (A)
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Taxi/Ground Transportation		Chical Sept. Sept. St. Chicago.	3000000000000000000000000000000000000
Other Transportation  Commercial		A PART OF THE	A STANDARD TO A STANDARD OF THE
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Registration Master Card Advance	A	Water Street, Section 19	Section (Control of Control of Co
☐ Master Card ☐ Master Card Advance ☐ VISA X Other Cash Advance		E STATE OF THE STA	2000年1月1日 1200年1日 1200年1日 1200年1日 1200日
Lodging Cost: 0 nights at \$ (+\$ total tax/fees)			
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Lodging (Facility): A land to the land to		Chevicas accessor is	The NSP Control of the National Control of the Nationa
Meals (\$ x travel days)	\$	The state of the s	2. 11 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
Other:			
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			\$114.68
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Traveler		_	Doto Doto
Approved by:			Date
Supervisor		-	Date
			www.850.50.50
Division Director		_	
SV- //			Date
( Trotal Jurdelle			4/1/15
Cabinet Secretary		_	Doto
			Date



Name: M	lary Jo 1	homps	son			Tit	le: Di	rector		OASIS Ve	ndor No: 11	8679						
Address:						_	-				Date: April 24, 2015							
City/State	e/2					He	adqu	uarters: Charleston Normal Work Hours: 8:30 am - 5:00 pm										
Departme	ent:			on: Con	nmunity					Section:		0.00 am - 5.00	pin					
Purpose:	To atte	end me	etings to pre					hip at the Gre	enbrier Cla									
一点。					169	0220					STATE OF THE PARTY							
DATE:	8:30	ME %		Y/STATE			LES	AMOUNT	AIR	CAR RENTAL	MEALS	LODGING	OTHER*	TOTAL				
	5:00	pm	Charleston Lewisburg,	W			122	\$57.34			\$		Jillek	\$57.3				
4/24/15	8:30 5:00		Lewisburg, Charleston,				122	\$57.34		1				\$57.3				
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1 4	1		1	٠				[100]	Why/	Jahn		5/19/	15					
Approval S	uperviso	or/Depa	dment Head	<del></del>	Date	-		VA	proval 4g	ency Head/D	esignee	14	Date	_				



Name: Mary Jo Thompson	OASIS Vene	or#: 118679	
Title: Director			
Division: Community Development	Destination:	vvnite Sulphi	ur Springs, WV
Section: Administration	Travel Dates	: April 24, 20	015
, tariii iisti atiori	Travel Times	: Depart 4/2	4/15, 7:00 a.m.;
Purpose/Justification: To prepare the state!		Return 4/2	4/15, 5:00 p.m.
Purpose/Justification: To prepare the state'	s sponsorsnip	at the Greenb	rier Classic.
PRIVATELY-OWNED VEHICLES (POV VEHICLE IS NOT AVAILABLE OR THI	/s) SHOULD	ONLY BE U	SED WHEN A STATE
VEHICLE IS NOT AVAILABLE OR THI POV IS LESS THAN THE COST OF A	E COST OF N	MILEAGE RE	IMBURSEMENT FOR A
THE STATE OF A	NEN IAL CA	K.	
Transportation Costs:	sts (Comple	te all that A	pply)
Commercial Air Carrier ( )	Reimbursed	Direct Billed	Comments/Notes
Charter Aircraft	Saute Park		
Charter Aircraft Rail Service		Ship and	
Rersonal Vehicle (244 fround rip miles (@\$.47)	STORIE WYROOF	Sec. March 1981	
Other Transportation	Walter of the second	THE STATE OF THE PROPERTY OF	Ser (Man) Greno, America bereau
	AND DESCRIPTION OF THE PERSON	THE PERSON	
Parking ( )			
Registration  Master Card Master Card Advance		<b>建设规则</b> 2007年以	1.57(m)
☐ Master Card ☐ Master Card Advance ☐ VISA X OtherCash Advance			
Lodging Cost: 0 nights at \$ (+\$ total tax/fees)			
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Lodging (Facility): Meals (\$ x travel days)	Tarrest providence	The state of the s	for solly a finished
Meals (\$ x travel days)	\$		经济等的 医多种性 医多种性 医多种性 医多种性 医多种性 医多种性 医多种性 医多种性
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Other:			
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TOTAL			\$114.68
Requested by:	_		\$114.00;
	)		d/111/2/11-
Trave(ler//	1	-	Date
Approved by:			
Supervisor		-	Date
			54.0
District			
Division Director		_	Date
2/2/	<b>(</b> )		11-1-1
(JUSTIM L' TIM	/		7/01/25
Cabinet Secretary /		_	Date



Name: N	lary Jo Thom	pson			Title: D	Pirector		OASIS V	endor No: 11	8679				
Address									ey 29, 2015					
City/State	8/1				Headq	uarters: Chark	eston		Normal Work Hours: 8:30 am - 5:00 pm					
Departm	ent: WVD	0	Comm	nunity D	evelopme	ent		Section:						
Purpose:	To attend n	neetings to pre	epare for the	State's	sponsor	ship at the Gre	enbrier Cl	assic.				-		
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5/29/15	8:30 am	To Take of CI	TY/STATE:	L ?"	MILES 122	: AMOUNT	AIR	RENTAL	MEALS	LODGING	OTHER	TOTA		
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Name: Mary Jo Thompson	OASIS Vend	or #: 118679	Fund #: 0256
Title: Director	Destination:	White Sulphu	r Springs, WV
Division: Community Development	Travel Dates	: May 29, 20	15
Section: Administration	Travel Times	Depart 5/20	9/15, 7:00 a.m.;
Dumass 11 - 115 - 11			
Purpose/Justification: To prepare the state's	s sponsorship	at the Greenh	rior Clossia
LUIANIELI-OANED AEHICI ES (BO)	A PUALUE	ONU VA DE CA	
VEHICLE IS NOT AVAILABLE OR THE POV IS LESS THAN THE COST OF A	COST OF	ILEAGE RE	IMBURSEMENT FOR A
The state of the s	KENIAL CA	<b>K</b> .	
Estimated Co	sts (Comple	te all that A	oply)
Transportation Costs:  Commercial Air Carrier ( )	Reimbursed	Direct Billed	Comments/Notes
Charter Aircraft			
Rail Service		5 C. Sp. 24	學所以到於原本情報的學者在學典的
Personal Vehicle(244 roundtrip miles @\$.47)	\$114.68		
Laxi/Ground Transportation			
Other Transportation			當的學性時間(1925年)。1915年 <del>)。</del>
Commercial Parking ( )			
Registration			
☐ Master Card ☐ Master Card Advance	1	产有利用的 (1999)	對學校都的理學是多個學樣,就可能可能逐漸
LI VISA X Other Cash Advance			
Lodging Cost: 0 nights at \$ (+\$ total tax/fees)			
Lodging (Facility):			
Meals (\$ x travel days)			i the state of the state of
Other:	\$ 100 th, 100	19-1 - 19-19	
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TOTAL	\$114.68		
TOTAL			\$114.68
Paguated but My			2114.001
Requested by:			3/18/2011
Traffelier		-	Date /SU
Approved by:			,
Supervisor		_	
Cupervisor			Date
Division Director		-	
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TOGNUS			rl.al.(
Qubinet Secretary			
			Pate
			49



Name: M	30 3 S	ion pso				Title: D	Pirector		OASIS V	endor No: 1	18679				
City/State	100000000000000000000000000000000000000								Date: Ju	ne 17, 2015					
	ALC: U						uarters: Charl	eston	Normal W	ork Hours:	8:30 am - 5:00	nm			
Departme		VDO_		ision: Com	munity D	evelopme	ent		Normal Work Hours: 8:30 am - 5:00 pm Section:						
Purpose:	To atten	d meet	ings to pr	epare for the	e State's	sponsors	ship at the Gre	enbrier Cla	l sic.						
DATE	TIMA	2	, U	TY/STATE	1 1			C		· 3. je ;	200101000000000				
5/17/15			Charlestor	NY/STATE	<u> </u>	MILES	AMOUNT	AIR	RENTAL	MEALS	LODGING	OTHER*	тоти		
6/17/15	5:00 pt	m V	Vhite Sulp	ohur Springe	s, WV	122	\$57.34			\$		J.III.	\$57		
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es reimburs	sed of to the	nein bu	rsed from a	tion with my a of reflect/any iny other sour	gests or ge.	The	terms of exper	se further m	onable and co	respond to	ravel Expense Ad the assigned dution Travel Regulation	es of the trave	ent. der.		
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Have	ess Signa			Da	ate J		XX.	TAR				11			



Name: Mary Jo Thompson	CACION		
Title: Director	OASIS Ven	dor #: 11867	9 Fund #: 0256
Division: Community Development	Destination:	White Sulph	ur Springs MA/
Section: Administration	I ravel Dates	3: June 17, 2	2015
	Travel Times	E: Depart 6/1	7/15 8:00 a m :
Purpose/Justification: To prepare the state!		Return 6/1	17/15, 5:00 p.m.
Purpose/Justification: To prepare the state's	s sponsorship	at the Green	brier Classic.
VEHICLE IS NOT AVAILABLE OF	s) SHOULD	ONLY BE L	ISED WHEN A STATE
POV IS LESS THAN THE COST OF A I	COST OF	MILEAGE RI	EIMBURSEMENT FOR A
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Transportation Costs:	Sts (Comple Reimbursed	te all that A	pply)
Commercial Air Carrier ( )	Keimbursed	Direct Billed	Comments/Notes
Charter Aircraft			
Rail Service			「人が実現的」という。 かいかん 製造
Personal Vehicle(244 roundtrip miles @\$.47)	6144.00		3. 4. 4. 4. 4. 4. 4. 4. 4. 4. 4. 4. 4. 4.
	\$114.68	1.0	- 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1
Other Transportation Commercial	49 A. B. C	1 1 1 H H 2 H 2 H	
Commercial Parking ( )	Color Vel's	主义的类型企业	2. 少年的美国中华美国的最高的中华的中华
Registration			
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☐ Master Card ☐ Master Card Advance ☐ VISA X OtherCash Advance			· 《新聞館》(1777年) 1987年
Lodging Cost: 0 nights at \$ (+\$ total tax/fees)			
Lodging (Facility):			
Meals (\$ x travel days)			5 3 30 K W. C. C. C. S. S. S.
Other:	\$		
		209. A. C.	
TOTAL	\$114 68		
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Ammun ()			Date
Approved by:			,
Supervisor			
			Date
Division Director		·	
V 3 6			Date
Diana house			1
Cabinet Secretary	<u></u>		Le-10-15
,			Date



Name: N	lary Jo Thorr	pson				Title:	Director		OASIS Ve	ndor No: 118	679		
Address			Man.		10 4 10 4			*********	Date: Jui	ne 19-21, 201	15		
City/Stat	ė.					Head	juarters: Charle	ston	Normal W	ork Hours: 8	:30 am - 5:00	pm	*
Departm	ent: VVVD	5	Divisi	on: Comm	unity D	evelopn	nent		Section:				
Purpose	To attend r	neetin	gs to prep	are for the	State's	sponso	rship at the Gree	enbrier Cla	assic.				
200		4	3			44.	1. J. W. W.	te.	CAR			ASSE	المراجعين أراد
6/19/15	8:30 am		harleston,		Mary a	12	AMOUNT \$57.34	AIR	RENTAL	MEALS \$34.50	LODGING	OTHER	R* TOTAL \$91.8
6/20/15	5:00 pm 8:30 am		hite Sulph							\$46.00	PE	<del> </del>	\$46.00
	5:00 pm	V	hite Sulph			L.,				13.00.70.70.0	PE		
6/21/15	8:30 am 5:00 pm		hite Sulph Charlesto	ur Springs n, WV	, wv	12	2 \$57.34			\$34.50			\$91.84
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auties, are t expenses re	rue, accurate a imbursed or to	na act be rein	ival, and do nbursed from	not reflect and any other a	ource.	or /	The terms of e	xpense furti	reasonable an her meet all Sta	d correspond te of West Vir	to the assigned ginia Travel Reg	duties of the du	he traveler. d are within
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Chhina	a Jupervisor	Depa	THE PROPERTY IN CO.	PU .	Dale	(		F					



Name: Mary Jo Thompson	OACIC Va-	la							
Title: Director	OASIS Vendor #: 118679 Fund #: 0256 Destination: White Sulphur Springs, WV								
Division: Community Development		ravel Dates: June 19-21, 2015							
Section: Administration	1	Travel Times: Depart 6/19/15, 8:00 a.m.; Return 6/21/15, 5:00 p.m.							
Purpose/Justification: To prepare the state's	sponsorehin	at the Groomb	1/15, 5:00 p.m.						
PRIVATELY-OWNED VEHICLES (POV	o chomboramb	ON VOE	orier Classic.						
PRIVATELY-OWNED VEHICLES (POV VEHICLE IS NOT AVAILABLE OR THE POV IS LESS THAN THE COST OF A	S) SHOULD	ONLY BE U	SED WHEN A STATE						
POV IS LESS THAN THE COST OF A	DENTAL CA	WILEAGE RE	EIMBURSEMENT FOR A						
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Transportation Costs:	Reimbursed	Direct Billed							
Commercial Air Carrier ( )		Direct Billed	Comments/Notes						
Charter Aircraft		17 44 45							
Rail Service		- 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1	15 40000 医多种性病毒性病毒						
Personal Vehicle(244 roundtrip miles @\$.47)	\$114.68								
Taxi/Ground Transportation	4111.00		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1						
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Commercial		14 A 14 A 14 A 1	22 · 5 · 6 · 6 · 直接的最新上海的一步						
Parking ( )									
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☐ VISA X OtherCash Advance		and a resolution of the William							
Lodging Cost: 0 nights at \$ (+\$ total tax/fees)									
Lodging (Facility):			Lodging a family home (1)						
Meals (\$34.50 x 2 travel days )+ (\$46 x 1)	\$115.00	in Section 614 -	1 m						
Other:	\$115.00	1.5. 11.5.	יו עון ט						
Other:		r Magazia							
TOTAL SUPPOPAL	\$220,68	eserveral measured !							
TOTAL	G 32 11		\$229 68						
Requested by:			(1)						
Traveler		9	4/10//						
			/ Date 3						
Approved by:									
Supervisor									
Capervisor			Date						
Division Director									
HAMPION DIRECTOR			Date						
V 7(4									
Carlana pena		_	4-10-15						
Callinet Secretary		-	Date						



Name: M	ary Jo Thom	npson		14 - 14 - 14 - 14 - 14 - 14 - 14 - 14 -	Titl	e: Dir	rector		OASIS Ve	ndor No: 11	8679				
Address:									Date: June 28, 2015 – July 6, 2015						
City/State/ Headquarters: Charlestor								eston	ton Normal Work Hours: 8:30 am - 5:00 pm						
Departme			DIVISION: (					<del></del>	Section:			<del></del>			
	To execute	WVDO's	sponsorshi	p duties at I	he Gre	enbr	ier Classic.								
DATE	TIME		CITY/ST	7 3		50	AMOUNT.		CAR -						
6/28/15	8:30 am	- Charle	eston, WV to	0	MIL	ĿS	AMOUNT	AIR	RENTAL	MEALS \$34.50	LODGING	OTHER*	**TOTAL		
6/29/15	7:00 pm 8:30 am	- White	Sulphur Sp Sulphur Sp	rings, WV	+-			<del> </del>				ļ			
6/30/15	5:00 pm 8:30 am				$oldsymbol{ol}}}}}}}}}}}}}}}}}}$					12.00			12.00		
	5:00 pm		Sulphur Sp					6		23.00			23.00		
7/1/15	8:30 am - 5:00 pm	White	Sulphur Sp	rings, WV						23.00			23.00		
7/2/15	8:30 am - 5:00 pm	White	Sulphur Sp	rings, WV	1			1	<b>i</b>	18.00			18.00		
7/3/15	8:30 am -	White	Sulphur Spi	rings, WV	+-	$\dashv$		<del> </del>	<u> </u>	23.00			23.00		
7/4/15	5:00 pm 8:30 am -	White	Sulphur Spi	rings WV	+-	$\dashv$			<b></b>	10.00					
7/5/15	5:00 pm 8:30 am -			50 <del>-0</del> 0 80 50 605	_								10.00		
	5:00 pm		Sulphur Spi							16.00			16.00		
7/6/15	8:30 am - 5:00 pm		Sulphur Spr rleston, WV	ings, WV						34.50		\$53.01	87.51		
		10 000 01													
				TOTAL		$\neg$				\$194.00		\$53.01	\$247.01		
である。 長藤等でも、		A A A	2.6.300000000000000000000000000000000000						1			<u> </u>			
AGENC	Y ACCOU	INTING'I	NFORMA	TION			ss Cash Ad	vance (WVF	IMS ID#				i		
Fund		Area	Org	Object	Sub	ОЫ	Amount	⊠ Employ	Due ee		Due St	ate	\$247.01		
								Trave	eler must at	tach copie	es of direct t	oilled recei	pts or		
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DA	TE	ın	TEMS	AMOU		-	DATE				D VENDOR	71771E = 2			
7/6/2015		Rental c	ar refueling	\$53	.01	7/1	8/2015	Enterprise	Car Rental				\$516.50		
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ny costs of	expendes re	mburated o	r to be reimb	ofrsed troth	any	exp	ense further r nding unit.	neet all State	of West Virgin	ond to the as: nia Travel Reg	signed duties of guilations and are	me traveler. To within the bu	ne terms of dget of this		
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raveler's S	Signature	()	1	Dale of		/	Mus	1 On	rolle		*****************	7/9/18			
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Approval S	upervisor/Do	epartment	Head	Dal	le 📞	-									

### Attachment to Travel Settlement: Statement related to Lost Gas Receipt

I, Mary Jo Thompson, hereby certify that I lost the receipt for a refueling purchase for a rental vehicle for state-authorized travel. According to United Bank, on my state Travel Card ending in -0082, I bought gas in the amount of \$53.01 on July 6, 2015, at Exxon Mobile in Charleston, West Virginia.

Mary Jo Thompson

Date

### EAN HOLDINGS, LLC, 1115 SMITH STREET, CHARLESTON, WV 253011313 (304) 344-2600

RENTAL AGREEMENTREF# 493710

1K6813

SUMMARY OF CHARGES

RENTER THOMPSON, MARY JOE

DATE & TIME OUT 06/26/2015 07:59 AM DATE & TIME IN 07/08/2015 10:43 AM

**BILLING CYCLE** 24-HOUR

VIN# KNDMB5C13F6071731 LIC# NPX191 MILES 265 DRIVEN

**BILL TO ACCOUNT** STATE OF WV DVLPMNT OFF ATTN: UNKNOWN DEVELOPMENT OFFICE **CHARLESTON, WV 25305** 

		Total Ch.	arnee.		4816 BA
Taxes & Surcharges VEHICLE LICENSE COST RECOVERY FEE	06/26 - 07/0	3 13	DAY	\$0.85	\$11.05
Adjustments 0550 - DR ADVERTISING					(\$11.05)
		Sul	btotal:		\$516.50
REFUELING CHARGE	06/26 - 07/0	8			\$0.00
TIME & DISTANCE	06/26 - 07/0		WEEK	\$258.25	\$516.50
Charge Description	Date	Quantity	Per	Rate	Total

\$516.50 Bill-To / Deposits VEH #1 2015 KIA SEDO BLX STATE OF WV DVLPMNT OFF 06/26 - 07/08 06/26 - 07/08 TIME & DISTANCE WEEK REFUELING CHARGE VEHICLE LICENSE COST 06/26 - 07/08 13 DAY RECOVERY FEE **ADJUSTMENT** RENTAL (\$11.05)Subtotal: (\$516.50)

**Total Amount Due** 

PAYMENT INFORMATION AMOUNT PAID TYPE \$516.50 Mastercard





Name: Mary Jo Thompson	OASIS Vendo	or#: 118679	Fund #: 0256						
Title: Director	Destination: \	White Sulphur	Springs, WV						
Division: Community Development	Travel Dates:	June 28-July	6, 2015						
Section: Administration	Travel Times: Depart 6/28/15, 8:00 a.m.;								
	Return 7/6/15, 5:00 p.m.								
Purpose/Justification: To execute WVDO's	sponsorship at the Greenbrier Classic.								
PRIVATELY-OWNED VEHICLES (POV	s) SHOULD	ONLY BE US	SED WHEN A STATE						
VEHICLE IS NOT AVAILABLE OR THE	DENTAL CAL	IILEAGE KE o	TIMBOKSEMICH I FOR W						
POV IS LESS THAN THE COST OF A  Estimated Co	ets (Comple	te all that Ar	(viac						
Transportation Costs:	Reimbursed	Direct Billed	Comments/Notes						
Commercial Air Carrier ( )									
Charter Aircraft		istorio (Alberta)	图 1990年 1990						
Rail Service		1, 12, 10, 10, 10, 10, 10, 10, 10, 10, 10, 10	· · · · · · · · · · · · · · · · · · ·						
Personal Vehicle(0 roundtrip miles @\$.47)		[1] [1] [1] [1] [1] [1] [1] [1] [1] [1]	ATT 1990年入2日最大海洋港市中央市 199						
Taxi/Ground Transportation	<del> </del>		3、11、16、19、19、19、19、19、19、19、19、19、19、19、19、19、						
Other Transportation	<ul> <li></li></ul>	\$516.50							
Commercial	+								
Parking ( ) Registration	4 1 1 1 2 1 1	4.34.54.5 C.35.0v	经一种 化高速管理 医神经性腹部 化二十二十二十二十二十二十二十二十二十二十二十二十二十二十二十二十二十二十二十						
Registration									
☐ VISA X OtherCash Advance									
Lodging Cost: 0 nights at \$ (+\$ total tax/fees)			In group reservation						
Lodging (Facility): Greenbrier Resort	京京學 清晰的 100	and 1986 (1994)							
Meals (\$ x travel days)	\$206.00		2 travel days; some meals provided						
Other: Tolls	\$8.00		1 特別報告的基礎的基礎的數學等。如何以及						
Other: Vehicle Refueling  SUBTOTAL  (中華)  (中華)	\$70.00	LIT GENERAL							
TOTAL	7. 7. 7.		\$284.00						
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Downsond how (//U/)			Dete						
Requested by:	<del></del>		Note Date						
Traveler			Date						
V									
Approved by:			Date						
Supervisor			Date						
Division Director			Date						
Division Director			1						
Water Brief	der		6/26/13						
Cabinet Secretary			Date						
Cabillet Secretary									



Nam		MAR	Mary	10,00	Title:	Administrative	Secretary	OASIS Ve	ndor No: 602	2703		
Addres			-			Yes (1)		Date: Jur	ne 28, 2015 -	- July 6, 2015		
City/State	city/State Head				quarters: Cha	rleston	Normal Work Hours: 8:30 am - 5:00 pm					
Departme	nt: vv		DIVISION: C	Community D	evelopr	nent		Section:				
Purpose:	To help exe	cute WVD	O's spons	orship duties	at the	Greenbrier Cla	ssic.	·				
DATE	TIME		CITY/ST/	ATE	MILE	S AMOUN	r air	CAR RENTAL	MEALS	LODGING	OTHER*	TOTAL
6/28/15	8:30 am - 7:00 pm		ston, WV t		Rock	In Stale W	efficie	1	\$34.50			\$34.50
6/29/15	8:30 am - 5:00 pm	White	Sulphur Sp	orings, WV orings, WV	101/	I Femall.	7/7/15	1	12.00		-	12.00
6/30/15	8:30 am - 5:00 pm	White	Sulphur Sp	orings, WV					23.00			23.00
7/1/15	8:30 am - 5:00 pm	White	Sulphur Sp	orings, WV					23.00			23.00
7/2/15	8:30 am - 5:00 pm	White	Sulphur Sp	orings, WV					18.00			18.00
7/3/15	8:30 am - 5:00 pm	White	Sulphur Sp	orings, WV					23.00			23.00
7/4/15	8:30 am - 5:00 pm	White	Sulphur Sp	orings, WV					21.00			21.00
7/5/15	8:30 am - 5:00 pm	White :	Sulphur Sp	orings, WV					16.00			16.00
7/6/15	8:30 am - 5:00 pm		Sulphur Sp rleston, W	orings, WV V					34.50			34.50
				TOTAL					\$205.00			\$205.00
					10	Less Cash A	d 044	CIMO IDA			,	
AGEN	JY/ACCOU	NIINGI	NEORINA	(IION.	100	Less Casil F	vovance (vvv	LIMO IO#				
Fund	CY/ACCOL	Area	Org	Object	Sub C			Due	[	Due S	tate	\$205.00
	JY/ACCOU				Sub C		Employ	Due yee	[			
	CY/ACGOL				Sub C		Employ Trav	Due yee eler must a		es of direct	billed rece	eipts or
Fund	·OTF	Area	Org	Object			Employ Trav	Due yee eler must a Invoices, i.e	e., airline, i	es of direct	billed rece lodging, e	eipts or
Fund		Area	Org	Object			Employ Trav	Due yee eler must a Invoices, i.e	e., airline, i	es of direct	billed rece lodging, e	eipts or
Fund	*OTH	Area	Org PENSES	Object		bj Amount	Employ Trav	Due yee eler must a Invoices, i.e	e., airline, i	es of direct registration, D TO THE	billed rece lodging, e	eipts or
Fund	*OTH	Area	Org PENSES	Object		bj Amount	Employ Trav	Due yee eler must a Invoices, i.e	e., airline, i	es of direct registration, D TO THE	billed rece lodging, e	eipts or
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Fund  DA	at these costs uties, are true or expenses re	Tolls s incurred accurate	PENSES TEMS  were in co	Object	NT my Rect	DATE  I certify that I terms of experi	Employ  Trav  EXPEN  have personally use are reason	Due yee eler must a nvoices, i. SES DIRE	d approved the	es of direct registration, D TO THE	billed rece lodging, e STATE	tilement. The
Fund  DA  DA  I certify the assigned deany costs of	at these cost uties, are true or expenses re	Tolls s incurred accurate	PENSES TEMS  were in co	AMOU	NT my Rect	DATE  I certify that I terms of experence furth spending unit.	Employ  Trav  EXPEN  have personally use are reason	Due yee eler must a invoices, i. SES DIRE	d approved the	es of direct registration, D TO THE ID VENDOR	billed rece lodging, e STATE STATE	tilement. The



			*					
Name: Mary Paige Parrish OASIS Vendor #:153838 Fund #: 0256								
Title: Administrative Secretary	Destination:	White Sulphur S	Springs, WV					
Division: Community Development	Travel Dates:	June 28-July	6, 2015					
Section: Administration Travel Times: Depart 6/28/15 8:00 a.m.; Return 7/6/15 5:00 p.m.								
<u>Purpose/Justification:</u> Provide support to ex	ecute WVDO	sponsorship of	Greenbrier Classic.					
PRIVATELY-OWNED VEHICLES (POVs) SHOULD ONLY BE USED WHEN A STATE VEHICLE IS NOT AVAILABLE OR THE COST OF MILEAGE REIMBURSEMENT FOR A POV IS LESS THAN THE COST OF A RENTAL CAR.								
Estimated Costs (Complete all that Apply)								
Transportation Costs:	Reimbursed	Direct Billed	Comments/Notes					
Commercial Air Carrier								

Estimated Co	sts (Comple	te all that A	(pply)
Transportation Costs:	Reimbursed	Direct Billed	Comments/Notes
Commercial Air Carrier			
Charter Aircraft	12条拳击的人	化多数集合补偿	4次是以最後逐渐交通每是最重要是2011年。
Rail Service			
Personal Vehicle 122 mi* <u>\$.47</u> ;122 mi <u>\$.575</u>	\$127.40	e epige e suita	Rode in Sett vehicle w Ji Ferrell.
Taxi/Ground Transportation	M.P.P.	3/7/15	M.P.P.
Other Transportation	. 学品等等等的		
Commercial			
Parking			
Registration			· · · · · · · · · · · · · · · · · · ·
☐ Master Card ☐ Master Card Advance ☐ VISA X OtherCash Advance			
Lodging Cost: 0 nights at \$0.00 per night			In group reservation
Lodging (Facility): Greenbrier Resort	计数数接序 注	<b>多。然后我们就多</b>	
Meals: \$x 2 days=\$	\$197.00		2 travel days; some meals provided
Other: Tolls	\$8.00	- 22 2 3 7 7	· · · · · · · · · · · · · · · · · · ·
Other:			
SUBTOTAL	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	经建筑边际	ENGINEER TO THE PARTY OF THE PROPERTY OF THE P
TOTAL	\$332.40		
Requested by: Man ()	Jans		6-24-15 Date
Approved by: Supervisor			Date Date
Division Director			Date
Cabinet Secretary			Date

**Expected Compensatory Hours to be Earned:** 

6/28/15 – 12 hr 7/4/15 – 4 hr 7/5/15 – 8 hr



Address:		orroll-s	Marian at an									
,	THE REAL PROPERTY.		THE PARTY NAMED IN		I RIG: N	lain Street Co	ordinator	Vendor N				
City/State/2							Date: June 28 - July 6, 2015					
					arters: Charle	eston	Nomal W	ork Hours:	8:30 AM -5:	00 PM		
Departme	ent:	U Coppe	- Comm	unity Develo	pment			Section: I	Local Capa	acity		
Purpose	of Travel:	Provide	support to	execute WV	'DO sponsors	hip of Greenb	rier Classic					
DATE	TIE	ΝE	CITY	/STATE	MILES	ARIOUNT		CAR				Section Set
6/28/15			Charleston, V Sulphur Spri	WV to White	IVILES	AMOUNT	AIR	State vehicle	MEALS \$34.50	LODGING	OTHER.	TOTAL \$34.50
6/29/15			White Sulphu	ur Springs, W	V							
6/30/15			White Sulphu						\$23.00		<u> </u>	23.00
7/1/15			White Sulphu	ur Springs, W	V				\$23.00			23.00
7/2/15			White Sulphu	ır Springs, W	V							
7/3/15			White Sulphu	r Springs, WA	v .				\$12.00	<del> </del>		12.00
7/4/15			White Sulphu	r Springs, W	,				\$18.00	<b>-</b>		
7/5/15			White Sulphu	r Springs, W	,				\$12.00			18.00
7/8/15			White Sulphu	r Sorings VAA								12.00
			to Charleston	, WV					\$34.50			34.50
										<u> </u>		
ACEN	CVACC											
			NG INFOR					Less Casi	Advance			
Fund	Area	Org	Object	MATION Sub Obj	Amount	⊠ Dı	Je Emplo		Advance	Due State		\$157.00
					Amount			yee		<b>Due State</b>		\$157.00
Fund					Amount	Traveler m	ust attach	yee copies of	direct bi	Due State		\$157.00
Fund					Amount		ust attach e., airline,	yee copies of registration	direct bi	Due State illed receipting, etc.	в ог	\$157.00
Fund					Amount	Traveler m invoices, i.	ust attach e., airline,	yee copies of registration	direct bi	Due State Illed receipting, etc.	B OF	\$157.00
Fund					Amount	Traveler m	ust attach e., airline,	yee copies of registration	direct bi	Due State illed receipting, etc.	B OF	\$157.00
Fund					Amount	Traveler m invoices, i.	ust attach e., airline,	yee copies of registration	direct bi	Due State Illed receipting, etc.	B OF	\$157.00
Fund					Amount	Traveler m invoices, i.	ust attach e., airline,	yee copies of registration	direct bi	Due State Illed receipting, etc.	B OF	\$157.00
Fund					Amount	Traveler m invoices, i.	ust attach e., airline,	yee copies of registration	direct bi	Due State Illed receipting, etc.	B OF	\$157.00
Fund 0256	Area	Org		Sub Obj		Traveler m invoices, i.	ust attach e., airline,	yee copies of registration	direct bi	Due State Illed receipting, etc.	B OF	\$157.00



Enter the current mileage rate

### STATE OF WEST VIRGINIA TRAVEL EXPENSE ACCOUNT SETTLEMENT

### AGENCY ACCOUNTING INFORMATION  AGENCY ACCOUNTING INFORMATION  ###################################	State Department: WVDO Division: SBDC Section:  State Car: Yes	Department: WVDO	- 5 F
Department. WVDO	Department: WYDO	Department: WVDD	T
Travel Purpose: Small Business Day Greenbrier Classic	Traveler must attach copies of direct billed receipts or invoices, Le., alritine, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., alritine, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., alritine, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., alritine, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., alritine, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., alritine, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., alritine, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., alritine, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., alritine, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., alritine, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., alritine, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., alritine, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., alritine, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., alritine, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., alritine, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., alritine, registration, lodging and all receipts or invoices, Le., alritine, registration, lodging and all receipts or invoices, Le., alritine, registration, lodging and all receipts or invoices, Le., alritine, registration, lodging and all receipts or invoices, Le., alritine, registration, lodging and all r	Travel   Purpose: Small Business Day Greenbrier Classic	T
State Car: Yes	State Car: Yes No X Personal Car: Yes No DATE TIME CITY/STATE MILES AMOUNT AIR RENTAL MEALS LODGING OTHER TO TAKE THE CARE MILES AMOUNT AIR RENTAL MEALS LODGING OTHER TO TAKE THE CARE MEALS LODGIN	State Car: Yes	TK
DATE   TIME   CITYISTATE   MILES   AMOUNT   AIR   RENTAL   MEALS   LODGING   OTHER   TO	DATE TIME GIPVISTATE MILES AMOUNT AIR RENTAL MEALS LODGING OTHER TO TAIL SUPPLY TO THE SUPPLY	DATE   SIME   GITV/STATE   MILES   AMOUNT   AIR   RENTAL   MEALS   LODGING   OTHER	TK
DATE   TIME   CIPY/STATE   MILES   AMOUNT   AIR   RENTAL   MEALS   LODGING   OTHER   TO	Traveler must attach copies of direct billed receipts or invoices, Le., airline, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., airline, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., airline, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., airline, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., airline, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., airline, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., airline, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., airline, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., airline, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., airline, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., airline, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., airline, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., airline, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., airline, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., airline, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., airline, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., airline, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices, Le., airline, registration, lodging, etc.  Traveler must attach copies of direct billed receipts or invoices,	DATE   TIME   CITY/STATE   MILES   AMOUNT   AIR   RENTAL   MEALS   EDGING   CITHER	TK
Totals	Traveler must attach copies of direct billed receipts or invoices, Le, airline, registration, lodging, etc.		
7/3/2015 WhiteSulphur-Charlest 119 0.00 33.00 4.00 4.00 4.00 4.00 4.00 4.0	Traveler must attach copies of direct billed receipts or invoices, Le., airline, registration, lodging, solution and type and type any other patres.  Traveler's Signature  Date  Date  Date  WhiteSulphur-Charlest  119 0.00  33.00  33.00  33.00  33.00  33.00  33.00  33.00  33.00  33.00  33.00  33.00  33.00  33.00  4.00  0.00	7/3/2015 WhiteSulphur-Charlest 119 0.00 33.00 4.00 4.00 4.00 4.00 4.00 4.0	
119   0.00   35.00   4.00   0.00	Traveler must attach copies of direct billed receipts or invoices,  Less Cash Advance (WVFIMS ID#:  ATOMALS  ORG ACT OBJ SUB OBJ AMOUNT  Traveler must attach copies of direct billed receipts or invoices,  La, alrilme, registration, lodging, sto:  Traveler must attach copies of direct billed receipts or invoices,  La, alrilme, registration, lodging, sto:  Traveler must attach copies of direct billed receipts or invoices,  La, alrilme, registration, lodging, sto:  Traveler must attach copies of direct billed receipts or invoices,  La, alrilme, registration, lodging, sto:  Traveler must attach copies of direct billed receipts or invoices,  La, alrilme, registration, lodging, sto:  Traveler must attach copies of direct billed receipts or invoices,  La, alrilme, registration, lodging, sto:  Traveler must attach copies of direct billed receipts or invoices,  La, alrilme, registration, lodging, sto:  Traveler must attach copies of direct billed receipts or invoices,  La, alrilme, registration, lodging, sto:  Traveler must attach copies of direct billed receipts or invoices,  La, alrilme, registration, lodging, sto:  Traveler must attach copies of direct billed receipts or invoices,  La, alrilme, registration, lodging, sto:  Traveler must attach copies of direct billed receipts or invoices,  La, alrilme, registration, lodging, sto:  Traveler must attach copies of direct billed receipts or invoices,  La, alrilme, registration, lodging, sto:  Less Cash Advance  WVFIMS ID#:  Traveler must attach copies of direct billed receipts or invoices,  La, alrilme, registration, lodging, sto:  La, alrilme, registration, lodging, sto:  Less Cash Advance  WVFIMS ID#:  Amount Due To:  X Employee  State  Traveler must attach copies of direct billed receipts or invoices,  Amount Due To:  X Employee  State  Traveler must attach copies of direct billed receipts or invoices,  Amount Due To:  X Employee  State  Traveler must attach copies of direct billed receipts or invoices,  Less Cash Advance  Amount Due To:  X Employee  State  Traveler m	119   0.00   34.00	-
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0.00   0.00	Date    Construction   Construction	0.00   0.00	<u> </u>
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TOTALS  O.00  O.00  Less Cash Advance (WVFIMS ID#: Amount Due To: X Employee State  *Minimum reimbursement requested.  *Minimum reimbursement requested.  Traveler must attach copies of direct billed receipts or invoices, i.e., airline, registration, lodging, etc.  OTHER EXPENSES  ITEMS AMOUNT  DATE STATE  TAYOUTS Road tolls  4.00  7/3/2015 Road tolls  7/3/2015 Enterprise Rental Car  63	TOTALS  0.00 0.00 0.00 0.00 0.00 0.00 0.00 0	TOTALS  0.00   0.00   0.00   0.00   0.00   37.00    Less Cash Advance	
TOTALS  0.00 0.00 0.00 0.00 0.00 37.00 3  Less Cash Advance (WVFIMS ID#: Amount Due To: X Employee State  *Minimum reimbursement requested.  *Minimum reimbursement requested.  *Traveler must attach copies of direct billed receipts or invoices, i.e., airline, registration, lodging, etc.    CTHER EXPENSES   ITEMS   AMOUNT   DATE   ITEM AND VENDOR   AMOUNT   DATE   ITEM AND VENDOR   AMOUNT   AMOUNT	AGENCY ACCOUNTING INFORMATION  Less Cash Advance (WVFIMS ID#: Amount Due To: X Employee State  AMOUNT 256 7417 37.00  Traveler must attach copies of direct billed receipts or invoices, i.e., airline, registration, lodging, etc.  EXPENSES DIRECT BILLED TO THE STATE  1 TEM AND VENDOR AMOUNT 7/3/2015 Enterprise Rental Car 65  Traveler must attach copies of direct billed receipts or invoices, i.e., airline, registration, lodging, etc.  EXPENSES DIRECT BILLED TO THE STATE  1 TEM AND VENDOR AMOUNT 7/3/2015 Enterprise Rental Car 65  Traveler must attach copies of direct billed receipts or invoices, i.e., airline, registration, lodging, etc.  EXPENSES DIRECT BILLED TO THE STATE  1 TEM AND VENDOR AMOUNT 7/3/2015 Enterprise Rental Car 65  Traveler must attach copies of direct billed receipts or invoices, i.e., airline, registration, lodging, etc.  EXPENSES DIRECT BILLED TO THE STATE  1 TEM AND VENDOR AMOUNT 7/3/2015 Enterprise Rental Car 65  Traveler must attach copies of direct billed receipts or invoices, i.e., airline, registration, lodging, etc.  EXPENSES DIRECT BILLED TO THE STATE  1 TEM AND VENDOR AMOUNT 7/3/2015 Enterprise Rental Car 65  Traveler must attach copies of direct billed receipts or invoices, i.e., airline, registration, lodging, etc.  EXPENSES DIRECT BILLED TO THE STATE  1 TEM AND VENDOR AMOUNT 7/3/2015 Enterprise Rental Car 65  TO THE STATE OF THE STATE IN THE STA	AGENCY ACCOUNTING INFORMATION  IND ORG ACT OBSISIBOB ANOTHER  256 7417 37.00  OTHER EXPENSES  IF ITEMS AMOUNT  27015 Road tolls 4.00  W2015 Road Tolls 4.00  that these costs incurred were in cornection with	THE OWNER OF THE OWNER, WHEN
Less Cash Advance (WVFIMS ID#: ) Amount Due To: X Employee State  *Minimum reimbursement requested.  *Minimum reimbursement requested.  *Traveler must attach copies of direct billed receipts or invoices, i.e., airline, registration, lodging, etc.  *EXPENSES DIRECT BILLED TO THE STATE  *Z2015 Road tolls 4.00  *Z2015 Road Tolls  *Traveler must attach copies of direct billed receipts or invoices, i.e., airline, registration, lodging, etc.  *EXPENSES DIRECT BILLED TO THE STATE  *Z2015 Road Tolls  *Z2015 Ro	AGENCY ACCOUNTING INFORMATION  AND ORG ACT ORS SUB-OR AMOUNT  256 7417 37.00  Traveler must attach copies of direct billed receipts or invoices,  1.a., airline, registration, lodging, etc.  EXPENSES DIRECT BILLED TO THE STATE  BATE SEMENAND VENDOR AMOUNT  1.EM/AND VENDOR AMC  7/3/2015 Road Tolls  Traveler must attach copies of direct billed receipts or invoices,  1.a., airline, registration, lodging, etc.  EXPENSES DIRECT BILLED TO THE STATE  1.a., airline, registration, lodging, etc.  1.a., airline, registration and proventing of the state of the traveler. The terms of expenses are reasonable and correspond to the tessigned duties of the traveler. The terms of expenses further meet all State of West Virginia Travel Regulations and are within the budget of this spending unit.  Payeler's Signature Date  Department Head / Supervisor Date	Less Cash Advance (WVFIMS ID#: Amount Due To: X Employee State  *Minimum reimbursement requested.  *Minimum reimbursement requested.  *Minimum reimbursement requested.  *Traveler must attach copies of direct billed receipts or invoice i.e., airline, registration, lodging, etc.  EXPENSES DIRECT BILLED TO THE STATE  DATE  T/3/2015 Road tolls  4.00  ### Traveler must attach copies of direct billed receipts or invoice i.e., airline, registration, lodging, etc.  EXPENSES DIRECT BILLED TO THE STATE  ### Traveler must attach copies of direct billed receipts or invoice i.e., airline, registration, lodging, etc.  EXPENSES DIRECT BILLED TO THE STATE  ### Traveler must attach copies of direct billed receipts or invoice i.e., airline, registration, lodging, etc.  EXPENSES DIRECT BILLED TO THE STATE  ### Traveler must attach copies of direct billed receipts or invoice i.e., airline, registration, lodging, etc.  EXPENSES DIRECT BILLED TO THE STATE  ### Traveler must attach copies of direct billed receipts or invoice i.e., airline, registration, lodging, etc.  EXPENSES DIRECT BILLED TO THE STATE  ### Traveler must attach copies of direct billed receipts or invoice i.e., airline, registration, lodging, etc.  EXPENSES DIRECT BILLED TO THE STATE  ### Traveler must attach copies of direct billed receipts or invoice i.e., airline, registration, lodging, etc.  EXPENSES DIRECT BILLED TO THE STATE  ### Traveler must attach copies of direct billed receipts or invoice i.e., airline, registration, lodging, etc.  EXPENSES DIRECT BILLED TO THE STATE  ### Traveler must attach copies of direct billed receipts or invoice i.e., airline, registration, lodging, etc.  EXPENSES DIRECT BILLED TO THE STATE  ### Traveler must attach copies of direct billed receipts or invoice i.e., airline, registration, lodging, etc.  EXPENSES DIRECT BILLED TO THE STATE  ### Traveler must attach copies of direct billed receipts or invoice i.e., airline, registration, lodging, etc.  ### Traveler must attach copies of direct billed receipts or invoice i.e., airline,	THE RESERVE TO SHARE
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ATE TEMS AMOUNT  2/2015 Road tolls  2/2015 gasoline  3/2015 Road Tollo  29.00  29.00	Traveler's Signature  STREMS AMOUNT  AMOUNT  DATE  EXPENSES DIRECT BILLED TO THE STATE  DATE  TEMAND VENDOR  AMOUNT  7/3/2015 Enterprise Rental Car  63  Consumed were in connection with gened duties, are true, accurate and actual, and do account settlement. The terms of expenses are reasonable and correspond to the assigned duties of the traveler. The terms of expenses further meet all State of West Virginia Travel Regulations and are within the budget of this spending unit.  Department Head / Supervisor  Date	STRER EXPENSES  AMOUNT 2/2015 Road tolls 2/2015 Road Tolls  4.00 3/2015 Road Tolls  4.00  4.00  4.00  4.00  4.00  4.00  4.00  4.00  4.00  4.00  4.00  4.00  4.00  4.00  4.00	
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Date

### EAN HOLDINGS, LLC, 1115 SMITH STREET, CHARLESTON, WV 253011313 (304) 344-2600

RENTAL AGREEMENT REF# 493970 1M14RH	SUMMARY OF CHAR	SES				
	Charge Description	Date	Quantity	Per	Rate	Total
RENTER	TIME & DISTANCE	07/02 - 07/0	3 2	DAY	\$31.92	\$63.84
JOHNSON, STEVE	REFUELING CHARGE	07/02 - 07/0	3			\$0.00
DATE & TIME OUT		~~	S	ubtotal:		\$63.84
07/02/2015 01:53 PM DATE & TIME IN 07/03/2015 05:48 PM	Taxes & Surcharges VEHICLE LICENSE COS RECOVERY FEE		3 2	DAY	\$0.85	\$1.70
07/03/2013 03.46 FM			Total C	harges:		\$65.54
BILLING CYCLE	Bill-To / Deposits					
24-HOUR	STATE OF WV DVLF	MNT OFF 07/02 - 07/0	3 2	DAY		
VEH #1 2015 NISH ROGS SC4W	REFUELING CHARGE	07/02 - 07/0				
VIN# JN8AS5MV3FW757874 LIC# 568RLK	VEHICLE LICENSE COS	07/02 - 07/0	3 2	DAY		
MILES DRIVEN 353			9	Subtotal:		(\$65.54)
BILL TO ACCOUNT SITATE OF WV DVLPMNT OFF	Total Amount Due	9				\$0.00
ATTN: 6838 DEVELOPMENT OFFICE CHARLESTON, WV 25305		TION TYPE Mastercard				

GPBR:

6838

BRANCH COPY-RETAIN FOR RECORDS-ATTACH TO CRE

DATE:

7/08/15

NAME:

Stear Johnson

DOCUMENTS:

D493970

Expires:

3/16

PAID BY: MC

TRANS TYPE:

REPORD

ITHIODHA:

\$1.70-

AUTH#:

EMP#: 881PB

CUSTOMER SIGNATURE:

ACNT: 2145

GPBR: 6838

CUSTN: CCARD

United :

SHELL 676466683 115 W MAIN STREET (U MAIN STREET (U 24986 67/02/2015 602614645 10:07:37 PM

AUTH 000522

PUMP# 8
REGULAR 10.907G
PRICE/CAL 2.659
FUEL TOTAL \$ 29.00

CREDIT \$ 29.00

Bay new Shell V-Power MiTRO+ Premium Gasoline and gain 10 entries to win a BMM

Shell V-Power Miftot...the SEST total engine protection you can get.

WEST VIRGINIA TURNPIKE

Barrier C

Lane: 3 Collector: 58230

Thu Jul 02, 2015 16:03:14

Class: 1

Toll paid: \$ 2.00

WEST VIRGINIA TURNPIKE

Barrier B

Lane: 1 Collector: 55231

Fri Jul 03, 2015 17:04:29

Class: 1

Toll paid: \$ 2.00

B203 AIN STREET (U JLPHUR, WU

)15 682614**8**45



10.907

• \*\*\*

U-Power MiTRO+ Premium ain 10 entries to win a BBM†

diTRO+...the BEST total totion you can get.

WEST VIRGINIA TURNPIKE

Barrier C

Lane: 6 Collector: 58283

Fri Jul 03, 2015 17:27:14

Class: 1

Toll paid: \$ 2.00

WEST VIRGINIA TURNPIKE

Barrier B

Lane: 9 Collector: 55266

Thu Jul 02, 2015 16:28:38

Class: 1

Toll paid: \$ 2.00



Approval Supervisor/Agency Head

Date

# STATE OF WEST VIRGINIA TRAVEL EXPENSE ACCOUNT SETTLEMENT

	Name	: Dehra Ma		-							
	Addre	Lietura Mia		litle	: Deputy Directo			FIMS V	endor No:	145538	
Stat					C						
Name and Post Office and Post	Corporation	WAYDO			Headquarters		N 1	Normal W	ork Hours:	8:30 am	- 5:00 pm
Travel	Purpose	To attend to	he Greenbrier	Classic for	Division:	SBDC		Section:			
S	tate Car	Yes	No		MANSRDC						
	tate Car.	168	NO	X	V NAVANASSIANASSIANAS	Pers	onal Car:	Yes	X	No	
DATE	TIME	(A) T-V	STATE	Lan era			CAR				
		From Cha		MILES	TAUOMA	AIR	REATIAL	M&a	CORCINE	OTHER	TOTAL
11212010	2.00 pm	White Sul	ohur Springs	404							0.00
7/3/2015	8:00 an	White Sul	ohur Springs	121	-					4.00	4.00
7/4/2015	11:00 a	From Whit	e Sulphur								0.00
	11.00 a	Springs to	Charleston	121	* 00.00						0.00
		Oprings to	Orientes (Ori	121	* 88.82					4.00	92.82
											0.00
											0.00
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		TOTALS		242	88.82	0.00	0.00				0.00
	The second second	····		242	Less Cash Adva	0.00	0.00	0.00	0.00	8.00	96.82
					Less Cash Adva	ince	(WVFIM	S ID#:		. )	
***************************************					Amount Due To	:	х	<b>Employee</b>		State	96.82
V/cis		e e la	MEORNA	(ON				1000			
Manual Comment		AOT OF	u surreix	am (OUA)	* Minimum R	eimburs	ement Al	lowed			
0256	7417			96.82	V22						
					All meals & loc	dging wei	re provide	d.			
					Traveler mus	t attach	copies of	direct bi	lled recei	ots or inv	oices.
	****				i.e., airline, re	gistratio	n, lodgin	g, etc.		p. 0	0.000,
	(O)	ila:Naxca	***************************************		E	142 E 18		SEC BEZE	) (On is		
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7/2/2015	THE			4.00			***************************************	************		************	
7/4/2015	Tolls			4.00							
										A.	
certify that th	ese costs	incurred were	in connection w	ith	I certify that I have	personally	examined a	and approve	d the Travel	Expense	
			and actual, and	do	Account Settlemen	it. The terr	ns of expen	ses are rea	sonable and	correspond	to
eimbursed fix			bursed or to be		the assigned dutie	s of the trav	veler. The	erms of exp	ease further	meet all Sta	te
CHILDRISON IS	HI BUY OUT	o source.			of West Virginia Tr	avel Regul	ations and a	are within the	budget of t	his spending	unit.
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Trave	eler's Sin	nature	- 7/2	Data Data		mle	2	$\sim$		_117	113
	5 019			Date	/ /	pproval.	Agency H	lead/Desi	gnee	/ 7	Date

WEST VIRGINIA TURNPIKE

Barrier B

Lane: 8 Collector: 52246

Thu Jul 02, 2015 15:33:15

Class: 1

Toll paid: \$ 2.00

WEST VIRGINIA TURNPIKE

Barrier C

Lane: 1 Collector: 55175

Thu Jul 02, 2015 16:16:52

Class: 1

Toll paid: \$ 2.00

WEST VIRGINIA TURNPIKE

Barrier B

Lane: 5 Collector: 55292

Sat Jul 04, 2015 10:06:50

Class: 1

Toll paid: \$ 2.00

WEST VIRGINIA TURNPIKE

Barrier C

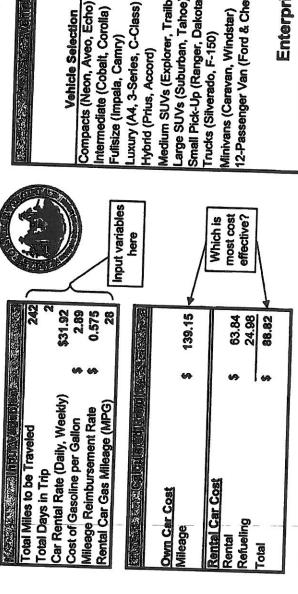
Lane: 6 Collector: 58184

Sat Jul 04, 2015 10:31:24

Class: 1

Toll paid: \$ 2.00

# West Virginia Purchasing Division's Vehicle Rental versus Reimbursement Calculator



Terms of use: The purpose of the Mileage Calculator is to facilitate comparison and discussion. It is not a verified decision-support system and may not always yield accurate results.

WV Gas Prices

Revised August 16, 2012 Updated August 16, 2012

14 MPG \$97.00 \$485.00 \$1,940.00 \*\* There may be additional costs associated with car rentals that could affect your decision. For a list of these costs and their conditions, please refer to the most recent version of the CRENTAL statewide contract, located on the West Virginia Purchasing Division's website. seeiger van (Ford & Chevys)

				<b>建筑</b>	10 m 12 m 12 m	<b>S</b>
	Hert	Hertz Rates				
	Vehicle Selection	MPGs	Sim C	Moskin		_
	Compacts (Neon, Aveo, Echo)	35 MPG	\$27.00		CEZO 70	10
	Intermediate (Cobalt, Corolla)	32 MPG	\$31.00			5 6
	ruisize (Impala, Camry)	<b>28 MPG</b>	\$33.00			
	Luxury (A4, 3-Series, C-Class)	26 MPG	\$79.00		Ġ	
	Hyprid (Prius, Accord)	40 MPG	\$39.00		0 707	
	Medium SUVs (Explorer, Trailblazer)	<b>18 MPG</b>	\$59.00			
	Cmail Bisk 11 (December 1 ahoe)	16 MPG	\$79.00			
	Tricks (Silver of (Ranger, Dakota)	20 MPG	\$79.00	•••	•	
	Tucks (Silverado, F-150)	18 MPG	\$99.00	-	•	
	winivans (Caravan, Windstar)	25 MPG	\$54.00	\$324.52	\$1 264 20	
	12-rassenger van (Ford & Chevys)	14 MPG	\$74.00	-	\$1,692.90	
	Enterprise/National Rates	lational	Rate	m.		
	Vehicle Selection	MPGs	Daily	Meekly	Monthly	
	Compacts (Neon, Aveo, Echo)	35 MPG	\$30.09		\$801.80	
	Fulleiza (Impala Consta)	32 MPG	\$31.92	\$159.60	\$638.40	
	Lixiny (A. 2 Society)	28 MPG	\$34.41	\$172.05	\$688.20	
	Hybrid (Drive Access)	26 MPG	\$57.00	\$285.00	\$1,140.00	
70	Madium SI IVe (Evaluate Term)	40 MPG	\$45.54	\$227.70	\$910.80	
	large SI Me (Suburbon Talin)	18 MPG	\$50.60	\$253.00	\$1,012.00	
100	Small Pick In (Dance, Dales)		\$81.36	\$406.80	\$1,627.20	
	Tricks (Silverado E 450)		\$47.00	\$235.00	\$940.00	
	Minivans (Caravan Mindus)		\$51.00	\$255.00	\$1,020.00	
	12-Passenger Ven (Constant)		\$51.65	\$258.25	\$1,033.00	
_	CANGED & DEDITION DAIDSON 171		00000	40.00	-	



# STATE OF WEST VIRGINIA TRAVEL EXPENSE ACCOUNT SETTLEMENT

Name:	Jamoo				Title: 8	BID Rep.			FIMS Ver	ndor No: VC	16206		
City/State													
Departme						uarters:	Charles	ston	Normal W	ork Hours:	8:30 am to 5:0	00 pm	
			led 2015 The	ess and Indi	ustrial Devel	opment			Section:		10		
Tulpose	OI IIAVGI.	Allend	160 2015 IN	Greenbrie	Classic.		67. S. S. S. S.						
DATE	TIM		CITY/S	STATE	MILES	AMO	UNT	AIR	CAR RENTAL	MEALS	LODGING	OTHER*	TOTAL
6/28/15	Lv: 8 8	am (	Charleston C White Sulphi	office to or Springs						MEACO	NC	\$24.00	\$24.00
6/29/15		1	White Sulphu	r Springs						<del> </del>	NC	\$27.00	924.00
6/30/15	Rtn: 2:3	00 1	White Sulphu and return	r Springs			$\neg \uparrow$			<del> </del>	INC		ļ
	Pill	+	and return			-			-			\$24.25	\$24.25
	<del>                                     </del>	-			-	-	_		<u> </u>				
		$\dashv$			-		$\dashv$						
		-											
		+										20	
							T						
	TOTAL			2. 3. 3. 3. 3. 3. 3. 3. 3. 3. 3. 3. 3. 3.					1		<del></del>	\$48.25	640.05
ACENI	2V 100	~!!!!!										₩6.25	\$48.25
Fund	Area	Org	NG INFOR			THE REAL PROPERTY.	ash Ac	ivance (\	VVFIMS ID#_				
0256	Alea	Oig	Object	Sub Obj	Amount	$\square$	Du	<b>Empl</b>	oyee		Oue State		\$48.25
*OTHER	EXPEN	ISES				EW	i DENIG	)=0 ==					
DATE			EMS	AM	OUNT		CONTRACTOR OF THE PARTY	ES DI	RECT BILL	ED TO TI	HE STATE		
6/28/15	Fuel for			7411	\$20.00		DATE				AND VENDO		
6/28/15	Tumpik				\$4.00	0/4	28-7/1/1	5 En	terprise - Sm	ith Street @	\$95.76 (4937)	81)	
5/30/15	Tumpik				\$4.00	-							
3/30/15	Fuel for		Car		\$20.25	-		+-					
				_	420.20	-		+-					
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uties, and the knowledge of the knowledg	nese costs ue, accurat mbursed or	incurred e and e to be we	were in connectual, and do r	ction with my not reflect any any other sou	assigned costs or rce.	The t	erms of	have perse expense expense this spend	urther meet oil	d and approve and correspo State of West	d this Travel Ex and to the assig Virginia Travel	pense Account med duties of Regulations as	Settlement. the traveler.

Approval Supervisor/Department Head

Date

Approval Agency Head/Designee

Date

### ean Holdings, Ilc, 1115 Ghith Street, Charleston, WV 263011312 (204) 244-2600

RENTAL AGREEMENT REPARTMENT OF CHARGES 180781

renter Owrey, James

DATE & TIME OUT 06/28/2015 12:09 PM DATE & TIME IN 07/01/2015 07:43 AM

**BULLING GYCLE** 24-HOUR

vem #1 2014 mx3m alti 4Drii Ving 184413AP2BC289645 Lico 4xk198 Miles Driven 307

BILL TO ACCOUNT STATE OF WY DYLPMAT OFF ATTN: UNKNOWN DEVELOPMENT OFFICE CHARLESTON, WY 25303

\$95.76

1		-			State	Cotol
	Charge Description		Quantit	CONTRACTOR OF THE PARTY OF THE	Roto	Total
	TIME & DISTANCE	06/28 - 07/01		DAY	331,92	\$95.76
	REFUELING CHARGE	06/20 - 07/01				\$0,00
				uhletali.		808.76
	Adjustments 0E50 - DR Advertising					(\$2.55)
	Temes & Sercharges VEHICLE LICENSE COST RECOVERY PEE	06/28 - 07/0	3	DAY	\$0.89	\$2,55
	Nis year 1		Total C	harran		\$95,75
	BUI-To / Departs	ac dilacello establica				
8	SITATE OF WY DYLPHINT	opp -				
	Time & Distance Repueling Charge	06/28 - 07/0		DAY		
	VEHICLE LICENSE COST RECOVERY FEE	06/28 - 07/0	1 3	DAY		
	ADJUSTMENT		1	MENTAL Bubtotali		(\$2.55) (\$95.76)
	Total Amount Due					00.00
	PAYMENT INFORMATION ANOUNT PAID TYPE	1				

Mastercard

• • •	Gas	TOUS Dack		Tolle to	Gas	Expense
	6/30/2015	6/30/2015	CT07/87/0	6/20/2012	6/28/2015	Date
103.034	30.00	\$4.00	\$4.00		\$20.00	Amount
Havel Flaza (Gallagner)	Translation (C-II	Turnpike	Turnpike	4000	One Ston	Business/Merchant
Credit Card	Casti	Cach	Cash	Credit Card		Paid?
						Comman

\$48.25

Departed: Sunday, June 28
Returned: Tuesday, June 30

Trip Summar/: Greenbrier Classic attendance

250

\*\*\* REPRINT \*\*\* REPRINT \*\*\* REPRINT \*\*\*
FG54111372001

WHITING-JAMISON #714 FG54111372001 MILEPOST 72 - I-77 N GALLAGHER, WV 25083 06/30/2015 993474744 09:46:02 PM

INVOICE 024399 AUTH 030615

PUMP# 8
Regular 7.236G
PRICE/GAL \$2.799

FUEL TOTAL \$ 20.25
\*\*\* REPRINT \*\*\* REPRINT \*\*\*

CREDIT \$ 20.25 \*\*\* REPRINT \*\*\* REPRINT \*\*\*

Customer-activated Purchase/Capture
Site #: 0000000004211413
Shift Number 1
Sequence Number 14069
APPROVED 030615

ONE STOP 508
1639 WASHINGTON ST E
CHARLESTON, WY
304-344-9491
ONE STOP #508
1639 WASHINGTON ST
CHARLESTON WV
25311

DATE 06/28/15 14:17
TRAN# 9161439
PUMP# 10
SERVICE LEVEL: SELF
PRODUCT: REGULR
GALLONS: 6.898
PRICE/G: \$ 2.899
FUEL SALE \$ 20.60
CREDIT \$20.60

Resp Code: 8 Stan: 8184616724 Invoice #: 118988 Shift #: 1

Store # SITE ID: FE541338268

THANK YOU
HAVE A NICE DAY
LIKE US ON FACEBOOK
fb.com/onestopwy
304-344-9491

\*\* STORY + SERVING + + HERITAL + +

# STATE OF WEST VIRGINIA TRAVEL EXPENSE ACCOUNT SETTLEMENT

A	Name:	Para de la companya del companya de la companya del companya de la	Title:	BID Remandati	V9			FIMS	14460
	ddn	A STATE OF THE STA							1.00.00
State			Hea	adquarters: rungwe	<b></b>		ork Hours:	8:00 AM	- 4:30 PI
Dep		WVDO		Division: BID		Section:			la-aia
		29:RH&M Machine, Tiefenbac		ality Machine, Dyna-Mb	; 2: MPL Corp;	3-4: company	meetings at C	Sreenbrier C	lassic.
St	ate Car	: Yes No	X	<b>.</b>	ersonal Car	: Yes	X	No	03-2-2-0-2-0-2-1
							A The state of		46.0
29/2015	8:30a	Kingwood to Morgantown	98	\$ 46.08		<u> </u>			46.0
		and back							0.0
						<del> </del>			54.0
7/1/2015	8:30a	Kingwood to Bridgeport	94	\$ 54.05			<u> </u>		0.0
		to Grafton and back							
						10.01.50	A 35.50		0.0 170.0
7/2/2015	7:30a	Kingwood to Buckhannon	150	\$ 59.97		\$ 34.50	\$ 75.59		
		to Summesville				-			0.0
7/3/2015	7:30a	Summersville to	64	\$ 25.58					25.5
		White Sulphur Springs				<b>1</b>			94.3
7/4/2015	11:30a	White Sulphur Springs	172	\$ 68.76		\$ 25.62	<u> </u>		0.0
		to Kingwood				10.00.40	6 75 50		
		TOTALS	578	\$254.42 \$ -	\$ -	\$ 60.12	\$ 75.59	2 -	\$ 390.
				Less Cash Advanc	e (VVVFIR	AS ID#:		1	
				Amount Due To:	l x	Employee	•	State	390.1
0256									
				Traveler must a	ttach copie	s of direct	billed rece	ipts or in	voices.
				Traveler must a			billed rece	ipts or in	voices,
							billed rece	ipts or in	voices,
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							billed rece	ipts or in	voices,
pertify th	at these	costs incurred were in conn	ection with				billed rece	ipts or in	voices,
		costs incurred were in conns, are true, accurate and ac		i.e., airline, regi	stration, lo	dging, etc.			
y assign	ed dutie		tual, and do	i.e., airline, regi	stration, localized by personally ent. The terms	examined and	i approved ti	ne Travel E	expense
y assign	ed dutie any cos	s, are true, accurate and ac	tual, and do	I certify that I have Account Settleme the assigned dutie	e personally e	examined and sof expense eler. The ten	d approved the sare reason are of expens	ne Travel E able and c se further n	Expense orrespondent all S
y assign ot reflect imbures	any cos	s, are true, accurate and acts or expenses reimbursed involves source.	tual, and do	i.e., airline, regi	e personally e	examined and sof expense eler. The ten	d approved the sare reason are of expens	ne Travel E able and c se further n	Expense orresponded all Si
y assign ot reflect imbures	any cos	s, are true, accurate and ac its or expenses reimbursed	tual, and do	I certify that I have Account Settleme the assigned dutie	e personally e	examined and sof expense eler. The ten	d approved the sare reason are of expens	ne Travel E able and c se further n	Expense orrespondent all S

A Blue Box Indicates You are to Enter Data.  By placing an "X" in the box to the right I can	office that a MACOO Research to	
this trip, making it necessary to determine a	ppropriate transportation arrangements.	X
		1 //
Name	Matthew K. Borror	
Date(s) of Travel	June 29, 2015	
	Basic Trip Information	
Travel to/from the Morgantown area for BR&E vi- Tiefenbach North America.	sits with Jeff Huffman (WVDO-GGWFP) to RH&M Machine and	00
Total Mileage Calculation		98 \$0.470
Total Mileage Calculation		\$46.06
	Rental Vehicle Information	1 4.000
Total Days of Trip		4
Car Rental Cost (Daily, Weekly)		\$32.33
Rental Car Gas Mileage (MPG)		
Cost of Gasoline per Gallon		32
Rental Car Cost		\$2.75
		\$40.75

Reimbursable Miles on Your Personal Vehicle Associated with Ve	ehicle Pick Up/Return
Total Miles	42
Mileage Reimbursement Rate	\$0.470
Reimbursement for Personal Vehicle Mileage	\$19.74

7.4.16. (7	
Total Cost For A Rental Vehicle or Maximum Reimbursement Allowed *	\$60.49
Dawout Allowed	<b>\$60.49</b>

<sup>\*</sup> If personal vehicle is selected for convenience purposes, maximum reimbursement will be no greater than this amount.



### Folio (Detailed)

SUPER 8 SUMMERSVILLE

306 MERCHANTS WALK SUMMERSVILLE, WV 26651 US

Phone: (304) 872-4888 Fax: (304) 872-4888 Email: fredlanum@gmail.com Printed: 7/3/2015 7:51:47 AM

Confirmation Number:

15341050

Account Number:

984-808980

WyndhamRewards #:

149344794E

Address: 106 ORR AVE

KINGWOOD, WV 26537 US

Room: 115 Rate Plan: SGS

Room Type: Daily Rate: NK1, 1 KING NSMK \$67.49 + \$8.10 Tax

Nights: 1
GTD:

Guests: 1/0

Arrival:

Name:

Company:

7/2/2015 (Thu)

BORROR, MATT

**BRAND.COM** 

Departure:

7/3/2015 (Fri)

Room Rate:

7/2/2015 (Thu) - 7/2/2015 (Thu)

\$67.49 + \$8.10 Tax per night.

Date 7/2/2015 7/2/2015 7/2/2015 7/3/2015	Code RM TAX1 TAX2 MC	Description ROOM CHARGE STATE TAX HOTEL TAX MASTER CARD XXXX XXXX XXXX	X 0090		Amount \$67.49 \$4.05 \$4.05 (\$75.59)	\$67.49 \$71.54 \$75.59 \$0.00
Summary Room	Tax	F&B	Other	сс	Cash	DB
\$67.49 	\$8.10	\$0.00	\$0.00	(\$75.59)	\$0.00	\$0.00

By signing below, I agree to these terms and conditions.

**Guest Signature:** 

(1) Regardless of charge instructions, the undersigned acknowledges the above as personal indebtedness. (2) This property is privately owned and management reserves the right to refuse services to any one, and will not be responsible for injury or accidents to guests or loss of money, jewelry or accidents to guests or loss of money, jewelry or accidents to guests or loss of money, jewelry or accidents to guests or loss of money.

"We or our affiliates may contact you about goods and services unless you call 888-946-4283 or write to Opt Out/Privacy, Wyndham Hotel Group, LLC, 22 Sylvan Way, Parsippany, NJ 07054 to opt out. View our website about privacy."

A Blue Box indicates You are to Enter Data.		
By placing an "X" in the box to the right 1 certi-	fy that a WVDO fleet vehicle is not available for use during	
this trip, making it necessary to determine app	ropriate transportation arrangements.	X
Name	10.00	
Date(s) of Travel	Matthew K. Borror	
	July 1, 2015	
	Basic Trip Information	
		·
Travel to Bridgeport to Grafton to Kingwood for BR	&E visits to Quality Machine and Dyna-Mix.	94
Total Mileage Calculation		\$0.575
Total Mileage Calculation		\$54.05
	Rental Vehicle Information	
Total Days of Trip		1
Car Rental Cost (Daily, Weekly)		\$32.33
Rental Car Gas Mileage (MPG)		32
Cost of Gasoline per Gallon		\$2.75
Rental Car Cost		\$40.41
Reimbursable Miles on Your	Personal Vehicle Associated with Vehicle Pick Up/I	Return
Total Miles		42
Mileage Reimbursement Rate		\$0.575
Reimbursement for Personal Veh	icle Mileage	\$24.15
Total Cost For A Rental Vehicle o	r Maximum Reimbursement Allowed *	\$64.56
Management		1 40.116

<sup>\*</sup> if personal vehicle is selected for convenience purposes, maximum reimbursement will be no greater than this amount.

A Blue Box Indicates You are to Enter Date  By placing an "Y" in the box to the right I		
this trip, making it necessary to determine	certify that a WVDO fleet vehicle is not available for use during appropriate transportation arrangements.	X
Name	Matthew K. Borror	
Date(s) of Travel	July 2-4, 2015	
	Basic Trip Information	
Travel to Buckhannon to Summersville to Whi Corporation (Buckhannon) and for company m	ite Suiphur Springs and back to Kingwood. BR&E visit to MPL neetings at the Greenbrier Classic.	386
Total Mileage Calculation		\$0.575
Total Mileage Calculation		\$221.95
	Rental Vehicle Information	
Total Days of Trip		3
Car Rental Cost (Daily, Weekly)		\$32.33
Rental Car Gas Mileage (MPG)		32
Cost of Gasoline per Gallon		\$2.75

Reimbursable Miles on Your Personal Vehicle Associated with Vehicle Pick Up/Return		
Total Miles	42	
Mileage Reimbursement Rate	\$0.575	
Reimbursement for Personal Vehicle Mileage	\$24.15	

Total Cost For A Rental Vehicle or Maximum Reimbursement Allowed *	\$154.31

<sup>\*</sup> If personal vehicle is selected for convenience purposes, maximum reimbursement will be no greater than this amount.



# STATE OF WEST VIRGINIA TRAVEL EXPENSE ACCOUNT SETTLEMENT

Name:	THE REAL PROPERTY.		1.	J.	2/17/				77 735 747			
Addres			NI	cholas	Title:   Retent	Manager, Busine on & Expansion	ess	FIMS	endor No:	135380		
	A STATE OF THE PARTY OF THE PAR						therein.					
City/St	1				Headqı	AND DESCRIPTION OF THE PARTY OF	1	Normal	Work Hours	: 8:30 am to 5	:00 pm	
Departi	ment: W	VDO	Busin	ness and Indu	strial Devel	Opmone		Section	:			
Purpos	e of Trave	l: 6/16	Region 9 PD	C meeting, vi	sit to Lowe I	Products, JCED	A: 6/17 v	risit to WMSE	P Mineral (	County EDA: 6	40 . Jah 44 D.	
Produc	ts, Rustok	eum; 6/	19 visit to Th	e Journal Put	olishing; 6/2	Products, JCED 8 to Greenbrier	Classic		AL, MINERAL	County EDA; 6	718 VISIT TO BL	Irch Wood
DATE	T	ME		//STATE	MILES	AMOUNT	AIR	CAR RENTAL	MEALS	LODGING	OTHER.	7077
6/16			Martinsbur County but return	g to Jeffersor sinesses and	56			I NEW YAR	WEALS	LODGING	OTHER.	70TAL 26.32
6/17				g to Mineral	194	°64.64		<u> </u>				64.64
6/18			Martinsbur	g to area and return	48	*22.56						22.56
6/19			Martinsburg business a	g to area	12	*5.64						5.64
6/28	$\top$		Martinsburg Sulphur Sp	g to White	216	*101.52					- '	101.52
	+-		Odipiloi Op	ings		+					`	
			Tree									
*Waximu attached	m reimbu mileage o	rsemen zalculat	t allowed. Pi or	lease refer to								<b></b>
					526	220.68						220.68
AGEN	ICY ACC	OUNT	ING INFOR	RMATION		Less Cash Ad	vance (M	VFIMS ID#			, 1	
Fund	Area	Org	Object	Sub Obj	Amount		Emplo	Control of the Contro		Due State		(0)
0256		+-										220.68
				-		Tra	veler mi	ust attach	copies of	direct billed	receipts or	•
ACC dos		\T.     C					MAOICE	s, i.e., aini	ne, registr	ation, lodgir	ng, etc.	
DATE	1 .(		REXPENS				EXPE	NSES DIR	ECT BILL	ED TO TH	ESTATE	
DATE	-		EM9	AMC	TAUC	DATE				AND VENDOR		
	-											
	1			1	l							
certify that	these cost	incurre	d were in conn	ection with my a	ssigned	I certify that I	have perso	onally exemine	d and anomu	d this Travel Eq		·
ocheuses le	imbugged o	r to be re	eimbursed from	not reflect any any other soun	costs or ce.	The terms of	excense fi	uther meet all		ond to the assign Virginia Travel I		
		7		7		the budget of	this spendi	ing unit.	Crate Ot 4462	Auguna (ravet)	regulations an	d are within
afe	Fraveler's	Signati	J/6		ate S							
		Bergara.		•		The	In K	3	1.5		-1	, ,
Approva	al Supervi	sor/Dep	artment Hea	d Da	ite (	-		al Agency He	ead/Designer	9	7/2	2/15
									1(7)			J

|--|--|--|

Name	Nicolas H. Diehl
Date(s) of Travel	6/16/15

Basic Trip Information	1
Total Miles to be Traveled	56
Mileage Reimbursement Rate	\$0.470
Total Mileage Calculation	\$26.32

Rental Vehicle Informati	ion
Total Days of Trip	1
Car Rental Cost (Daily, Weekly)	\$32.33
Rental Car Gas Mileage (MPG)	28
Cost of Gasoline per Gallon	\$3.85
Rental Car Cost	\$40.03

Reimbursable Miles on Your Personal Vehicle Associated with Vel	hicle Pick Up/Return
Total Miles	12
Mileage Reimbursement Rate	\$0.470
Reimbursement for Personal Vehicle Mileage	\$5.64

Total Coat For A Bental Vahiola or Maximum Baimburgament Allowed *	\$45.67
Total Cost For A Rental Vehicle or Maximum Reimbursement Allowed *	940.07

<sup>\*</sup> If personal vehicle is selected for convenience purposes, maximum reimbursement will be no greater than this amount.

y placing an "X" in the box to the right, I certify that is trip, making it necessary to determine appropriat	a WVDO fleet vehicle is not available for use during te transportation arrangements.	X
lame	Nicolas H. Diehl	
Date(s) of Travel	8/17/15	
Ba	asic Trip Information	
Total Miles to be Traveled		194
Mileage Reimbursement Rate		\$0.470
Total Mileage Calculation		\$91.18
Total Days of Trip		1
Car Rental Cost (Daily, Weekly)		\$32.33
Rental Car Gas Mileage (MPG)		28
Cost of Gasoline per Gallon		\$3.85
Rental Car Cost		\$59.00
Reimbursable Miles on Your Pers	sonal Vehicle Associated with Vehicle Pick Up/F	Return
Total Miles		12
Mileage Reimbursement Rate		\$0.470
		\$5.64

<sup>\*</sup> If personal vehicle is selected for convenience purposes, maximum reimbursement will be no greater than this amount.

Total Cost For A Rental Vehicle or Maximum Reimbursement Allowed \*

Signature

\$64.64

By placing an "X" in the box to the righ	t, I certify that a WVDO fleet vehicle is not available for use during	
une dip, making it necessary to determ	ine appropriate transportation arrangements.	<u> </u>
Name	Nicolas H. Diehl	

Basic Trip Information	n
Total Miles to be Traveled	48
Mileage Reimbursement Rate	\$0.470
Total Mileage Calculation	\$22.56

Rental Vehicle Information	
Total Days of Trip	1
Car Rental Cost (Daily, Weekly)	\$32.33
Rental Car Gas Mileage (MPG)	28
Cost of Gasoline per Gallon	\$3.85
Rental Car Cost	\$38.93

Reimbursable Miles on Your Personal Vehicle Associated with Ve	ehicle Pick Up/Return
Total Miles	12
Mileage Reimbursement Rate	\$0.470
Reimbursement for Personal Vehicle Mileage	\$5.64

Total Cost For A Rental Vehicle or Maximum Reimbursement Allowed *	\$44 E7
* Welliam Vellicle of Maximum Reimbursement Allowed	\$44.57

<sup>\*</sup> If personal vehicle is selected for convenience purposes, maximum reimbursement will be no greater than this amount.

A Blue Box Indicates You are to Enter Data.	
By placing an "X" in the box to the right, I certify that a WVDO fleet vehicle is not available for use during this trip, making it necessary to determine appropriate transportation arrangements.	X

Name	Nicolas H. Diehi	
Date(s) of Travel	3/19/15	

Basic Trip Information	
Total Miles to be Traveled	12
Mileage Reimbursement Rate	\$0.470
Total Mileage Calculation	\$5.64

Rental Vehicle Information	
Total Days of Trip	1
Car Rental Cost (Daily, Weekly)	\$32.33
Rental Car Gas Mileage (MPG)	28
Cost of Gasoline par Gallon	\$3.85
Rental Car Cost	\$33.98

Reimbursable Miles on Your Personal Vehicle Associated with V	ehicle Pick Up/Return
Total Miles	12
Mileage Reimbursement Rate	\$0.470
Reimbursement for Personal Vehicle Mileage	\$5.64

Total Cost For A Rental Vehicle or Maximum Reimbursement Allowed *		
" MEXITTE IT I TEMPORE THE MINE OF THE MIN	\$39.62	

<sup>\*</sup> If personal vehicle is selected for convenience purposes, maximum reimbursement will be no greater than this amount.

12

A Blue Box Indicates You are to Enter Data.	
By placing an "X" in the box to the right, I certify that a WVDO fleet vehicle is not available for use this trip, making it necessary to determine appropriate transportation arrangements.	during
Name Nicolas H. Diehl	
Date(s) of Travel 8/28/15	6.
Basic Trip Information	
Total Miles to be Traveled	216
Mileage Reimbursement Rate	\$0.470
Total Mileage Calculation	\$101.52
Rental Vehicle Information	
Total Days of Trip	6
Car Rental Cost (Daily, Weekly)	\$32.33
Rental Car Gas Mileage (MPG)	28
Cost of Gasoline per Gallon	\$3.85
Rental Car Cost	\$223.67
	·
Reimbursable Miles on Your Personal Vehicle Associated with Vehicle Pick	Up/Return
Total Miles	12
Mileage Reimbursement Rate	\$0.470
Reimbursement for Personal Vehicle Mileage	\$5.64

Total Cost For A Rental Vehicle or Maximum Reimbursement Allowed *	\$229.31
	<b>T</b>

<sup>\*</sup> If personal vehicle is selected for convenience purposes, maximum reimbursement will be no greater than this amount.